



## **Call to Order**

## **Land Acknowledgement Statement**

Discussion Item

## **Introduction to Council Meetings**

Discussion Item

## **Adoption of Agenda**

Motion

Moved: Stella Seconded:

**Be it resolved that the agenda be approved as presented**

## **Ratification of UCRC President**

Motion

Moved: Stella Seconded:

**Be it resolved that Artur Khasanov be ratified as UCRC President for the 2018-2019 term**

## **Approval of Reports**

Motion

Moved: Stella Seconded:

**Be it resolved that council reports be approved as presented (see appendix)**

## **Reports**

Discussion Item

## **Ratification of Deputies**

Motion

Moved: Stella Seconded:

a. President: \_\_\_\_\_

b. VP Internal: \_\_\_\_\_

- c. Clubs Deputy: \_\_\_\_\_
- d. Finance: \_\_\_\_\_ , \_\_\_\_\_
- e. Athletics: \_\_\_\_\_ , \_\_\_\_\_
- f. Equity & Outreach: \_\_\_\_\_ , \_\_\_\_\_
- g. Literary & Creative Arts: \_\_\_\_\_
- h. Mental Wellness: \_\_\_\_\_
- i. Off-Campus: Noah Kadish
- j. Services: \_\_\_\_\_
- k. Social: \_\_\_\_\_
- l. Spirit & Communications: \_\_\_\_\_ , \_\_\_\_\_
- m. Sustainability: Tuhi Sen
- n. University & Academic Affairs: \_\_\_\_\_

## **Ratification of Council Members**

Motion

Moved: Stella Seconded:

- a. Athletics: Olivia Jordan, Priya Gupta, Aster Gerad, Sabrina Brathwaite, Artur Khasanov
- b. Equity & Outreach: Kirsten Stevens, Priya Gupta, Hiba Taha, Sabrina Brathwaite
- c. Literary & Creative Arts: Felipe Santos, Albert Hoang, Sabrina Weinstein, Thomas Pender
- d. Mental Health: Aidan Swirsky, Sabrina Weinstein, Miranda Desbiens, Priya Gupta
- e. Off-Campus: Kaitlyn Ferreira, Albert Hoang, Willa Ratz, Artur Khasanov
- f. Services: Nicole Toyama, Albert Hoang, Maureen Huang, Sabrina Brathwaite
- g. Social: Willa Ratz, Aleksandra Aleksandrova, Maureen Huang, Aster Gerad, Nicole Toyama
- h. Spirit & Communications: Aster Gerad, Hiba Taha, Parnian Tajbakhsh, Thomas Pender
- i. Sustainability: Alisa Christian, Sabrina Weinstein, Willa Ratz, Maureen Huang, Artur Khasanov
- j. University & Academic Affairs: Thomas Pender, Kiana Habibagahi, Hiba Taha, Nicole Toyama

## **Ratification of Diabolos' Operations and Finance Managers**

Motion

Moved: Stella Seconded:

**Be it resolved that council ratify Emily Sparks as Diabolos' Operations, Sales & Marketing Manager for the 2018-2019 term.**

**Be it further resolved that council ratify Ronak Jain as Diabolos' Finance Manager for the**

2018-2019 term.

## **Ratification of UTSU Representatives**

Motion

Moved: Stella Seconded:

**Be it resolved that council ratify Kirsten Stevens, Sabrina Brathwaite, and Artur Khasanov as UTSU Representatives for the 2018/2019 term.**

## **Third Floor Cafe**

Discussion Item

## **JCR Community Guidelines/ Lit Office Maintenance**

Discussion Item

## **UCADAN Preparation for the Summer**

Discussion Item

## **Internal Communication**

Discussion Item

## **New Mandatory Leave Draft**

Discussion Item

## **Other Business**

Discussion Item

## **Quote of the Meeting**

Motion

Moved: Stella Seconded:

Be it resolved that \_\_\_\_\_ be the quote of the meeting

## **Adjournment**

Motion

Moved: Stella Seconded:

**Be it resolved that the meeting be adjourned**



**President:**

Hey pals,

Hope exams went well, if you've still got one tomorrow then good luck!

First off, we have a few new faces on council, please welcome Artur and Sabrina, two of our UTSU reps (and our UCRC president), with the other being Kirsten! Please also give a warm welcome to Naeem, who is taking over for Meng as the new ADSL.

With exams happening, this month has been busy. Deputy interviews went smoothly from what I saw and will hopefully go smoothly today. Don't forget to email rejection emails to perspective candidates, we'll send you a template for those later today.

I met with SGRT and the Vice Provost twice this month, once as an introduction and once to discuss a number of issues, notably the mandatory leave policy. If it isn't up already, the policy will go up on U of T's website soon with an accompanying feedback form. I encourage you all to research the policy and post feedback. Feel free to meet with me after and I can give you more in depth information on what we talked about at the meeting.

Artur and I have been working with admin and food services to get more information on the the markup on bulk order form. We received a rough breakdown of the reason for the markup, consisting of taxes, increased chocolate price and labour. If you're interested in pursuing this and other fung issues in general, please contact myself, Artur, or Sabrina B.

Lastly, if you won't be here for the meetings in the summer please let Danielle or myself know ASAP. Thanks all!

**Vice-President:**

Good morning!

I hope exams went well for everyone! I would also like to welcome our UTSU reps, our new Diabolos' managers, and our new ADSL, Naeem! I am very excited to work with all of you <3

Yesterday, we went to the Represent Student Leadership Conference (which was a lot of fun!) and we had our exec deputy meeting to finalize all of the hiring decisions.

Summer is gonna be lit! Core-exec is planning a few workshops and a retreat (June 2-3) for the first half. We also have the UC Welcome Days coming up on June 9 and 16; everyone is expected to come to at least one of them. We have our budget meeting on May 27, so I suggest to start talking with other council members and coming up with collaborations. I am currently working with Kaitlyn and Olivia on UCADAN planning for the summer. I am also working with some of the ancillaries on how we can clean and reconfigure some of our spaces.

Lots of Lit Love, Danielle

**Finance:**

Hey everyone,

The financial documents are currently being prepared/completed for the previous year by Raye. Some of you may have recently experienced a delay in getting a reimbursement as a result of us waiting to receive our new cheque book.

In the coming weeks, core exec will be receiving signing authority on our accounts. This will also be completed for orientation and ancillaries.

Our Summer Budgeting Meeting will be held on May 27th and is coming up quickly. The summer budget includes any expenses from May to October. I will be holding a budgeting workshop for commissioners (date and time TBD) to get a better understanding of how the process works.

If you have any questions, please feel free to send me an email. (finance@uclit.ca)

Noah

**Athletics:**

HEYOOO

Hope exams went well and whoever has an exam tomorrow (I feel the struggle), good luck mates J

At the beginning of May, I will meet with my deputies and discuss events for the year, summer budgeting and their responsibilities for summer intramurals & throughout the year. The intramurals team is supposed to contact me in May regarding the summer sports which will be happening. I will then release player sign-ups and captain sign-ups as soon as I have more information. Intramurals start late June and will go on till August. Once I have final teams, which will hopefully be by early June, I will start collecting deposits and distributing jerseys. As well as, I will be contacting selected captains to make Facebook groups and add players to IMLeagues. I ask all council members to help us advertise summer intramurals so that we have enough players to have legit teams. Please and thank you J

In June, I hope to clean out the athletics locker, record inventory and start ordering more jerseys and equipment as needed. I hope we can work with the council to clean out all spaces used by the Lit and make more room for sports equipment (as this is highly needed). I think if we organize specific days in June that are dedicated to cleaning out the office and other needed space, this will help us a ton in staying organized. Intramurals captain and player sign-ups will close in June as well, probably early June. Collaborate with SCC to advertise intramurals during Welcome Days, uclit website and on Facebook.

In July, we will launch captain applications for the school year. Finalize all events that my deputies and I want to organize throughout the year. As well as, start looking into Blue Jays games and times for September. I want to launch captain sign-ups in July this year.

In August, set 2 dates for the Fall captain's meeting and contact all selected captains to let them know. Open up player sign-ups as early as the first week of August and close the application for captains around the same time. Possibly might extend the captain applications if needed. Collaborate with SCC to bring promo videos + posters to advertise athletics to first years.

If you have any cool ideas or/and would like to be featured in any of the promo videos we plan on making, please let me know J

CHEERS

Aleksandra

**Equity and Outreach:**

Hello hello, Not much to report so far. By this meeting I will have chosen my deputies, which is very exciting. Over the next few weeks and months I'll be working with my deputies to create a general timeline of events and figure out a rough budget for those events. All very exciting and I am very excited for it!

### **Literary and Creative Arts:**

Hey team! Hope all of your exams were sprinkled with fairy dust and you're now mostly free from the clutches of the institution we know and love. I don't have much to report on from the month of April besides completing my deputy interviews but I can tell you what's up next for the month of May! Once my deputy is hired we're going through the entire sound locker to figure out what works, what needs to be thrown out and what should be purchased/replaced. If you'd like to help with this I would be eternally grateful and a 4 hour job can become a 1 hour job. Next, we'll be budgeting for said sound locker items as well as our first few events coming up: the MyJourney Open Mic and most importantly, UCADAN! There's a discussion item on it so I won't go too in depth but the whole event is having a MAJOR overhaul.

Peace out,

Gossip Leech

### **Mental Health:**

Hiya all! Not much to report for me. I finished my interviews and I am happy to announce that I have been able to narrow it down to two potential deputies. I hope to meet with them and other commissioners during the summer to plan for the year to come.

### **Off-Campus:**

We're going to start to heavily work on MyJourney this month especially because this year we will be conducting the event a week earlier than usual. With the aid of my deputy and the execs I have recently hired I will complete the two main goals for this month:

#### 1. First exec meeting

My deputy and I will carry out an alignment meeting with the execs. This will be a meeting where the execs will get to know each other, be assigned their roles and be assigned leader interviews.

#### 2. Leader interviews and hiring

The execs will conduct all the interviews and we will have our hiring meeting done by the end of the month. We would like to get this done as early as possible so execs can begin to focus on their main roles and begin their planning. By the end of June we aim to have most of the important details sorted out, so that in July we can just iron everything out.

Felipe Santos

### **Services:**

Hey everyone. So the main thing that services is going to be doing in the coming month is to get quotes for different things we're going to have for Red & White. I'm going to be sitting down with the orientation coordinators and execs assigned to the event to see where they're at, and to discuss any ideas that they may have. I'm also going to be asking the council to see who is in town to help clean out the fireball locker (once I have an idea of who's down to help, I'll figure out a date that works best for everyone). Finally, I'll be finalizing my choice for deputy after the exec meeting.

### **Social:**

Hi everyone! Hope exams are going well for you all! Not much to report right now, but selecting a deputy is exciting! Other than that, I am currently in the process of brainstorming with Kaitlyn and Danielle ideas for the UCADAN quad party (which will be super super lit of course). Once again, if anyone has ideas for social events or wants to collaborate, please let me know!!

You know you love me, XOXO

- Olivia

### **Spirit and Communications:**

"Hey everyone! It's been a productive first month for SCC, preliminarily pulling the commission together and getting the chance to do "trial runs" on a number of initiatives, to work out the kinks and set us up for the summer!

#### Highlights:

- Interviewed 9(!) deputy applicants, all of whom had unique skillsets that they could bring to the table. You'll find out on Sunday who I'll be asking you to ratify, with advice from core exec and last year's SCC team.
- Met with last year's team – Dan, Mahreen and AJ – a number of times to discuss transition and advice.
- Did spirit wear inventory and set up the online spirit wear system ([thecanvas.com](http://thecanvas.com)). Will work over the summer on how we would all be able to use it to input sales.
- Set up a structure for the commission. In addition to the returning Blog and Design teams (the latter of which will also assume responsibility for designing and helping choose Spirit Wear), we're starting a Social Media/Video team, and a Sponsorship team. In lieu of commission meetings, commission members and ratified Lit members can be part of any amount of these teams, which will ideally meet every 2 weeks to plan out and work on the month ahead. The Sponsorship team especially is, more than anything, an experiment – it could very well be a failure, but it's worth a try!
- Put out the Spirit Wear survey! This, as well as discussions I've had with community members, has helped to shape the brainstorming process for what Spirit Wear we are going to order, especially the orders we will be making this month for Welcome Days, MyJourney and/or Frosh. It's not a deadlined survey, but the feedback really helps so please send this out/give it to your friends :)
- Sent out the first newsletter to the UC community! Adrian from Student Life and I hope to meet over the summer to discuss staggering the Lit and Student Life newsletter timelines to maximize views/efficacy for both of us, and so things can be better cross-advertised in newsletters between the 2 departments if necessary.
- Met with core exec to discuss communications priorities for the year, including how we intend to communicate with admin/residence, clubs/ancillaries, and ourselves in relation to event planning and communications guidelines/deadlines (i.e. frequency of social media use, how the Lit will split the responsibility of advertising our events, which we hope to set in stone with the council as a unit during the summer/retreat).

- Talked with Colin from Student Life and Paul about the Residence Involvement Rep Initiative (RIRI). For those of you who don't know, RIRI is the mechanism Dan and Albert set up last year in which a rep is paired with a house council for the year, for two-way communication and ideally mentorship/advice about how to strengthen the house communities. We really want to get the structure finalized by June/July so that we are ready to greet and work with house councils even before they are elected – so over the next month (at a meeting, social or even at the retreat), I hope we and the reps will all get to assemble to come up with a vision for RIRI this year that works for all of us. We also want to loop the dons in on RIRI/Lit stuff more than was done last year, while recognizing that they are their own entity and not encroaching on them.
- Been working with the preliminary Social Media team (shoutout to Parnian, Hiba, Sabrina W., Nicole and Sarita) to get the Instagram really going again, vastly increasing our follower count and realizing some ideas the team has had for content, like affirmation graphics and especially the #ExamStudyHotSpots series on our story. We will surely be spending the summer doing more graphics/videos/things like that – with balance with the Frosh and MyJourney social media teams – about Toronto/UofT life hacks, and introducing the council and all of what UC has to offer! One piece of advice I've gotten from constituents, with which I agree, is that our social media needs an "identity" beyond just promoting events, and I'll work with the Social Media team over the summer to develop one that works for the UC Lit!
- Done housekeeping on the website – mostly on the Clubs, Commissions and Council pages, to make them more interactive, less clunky and to \*always\* have links to commission groups, emails and related pages, for ease of taking the next step to involvement! Thanks for submitting your facts, everyone :) The home page will also now have a slideshow graphic of upcoming event posters – during the year, that will ideally be updated weekly. A more concerted redesign of a lot of our pages will hopefully follow once we hire a Webmaster for 2018-19.
- Worked with Felipe to design advertising for the MyJourney exec applications. This was a good "trial by fire" to figure out how event advertising is going to work this year – devising more of a system for splitting the advertising amongst council, and pre-planning more shareable content involving UC community members/testimonials, tailored to the commission, are definitely goals!

Plans for this month, so far:

- I really hope you all look into our 4 sub-teams and join them! :)
- Working to develop whatever comes out of Sunday's discussion on internal communication
- Splitting responsibilities amongst myself and my deputies
- Budgeting and ordering, not just for spirit wear but for other promotional items that will help us (including but not limited to a full SurveyMonkey plan, social media ads, retractable banners and more letters for the office letter board)
- Setting up meetings with the Frosh and MyJourney social media teams about summer outreach (inc. Welcome Days)

- I'd love to meet with all the Commissioners and Reps to discuss preliminary event plans and devise possible promo strategies!
- Meet with the Social Media team especially to strategize for Facebook, Instagram and website, and plan out how we're going to get back into the Twitter and Snapchat game

Communication is central to all that we do, so I'm really looking forward to helping develop the Lit this year with all of you! :)"

### **Sustainability:**

- had an informal meeting on April 25th to brainstorm some plans for next year
- will be holding another meeting sometime in June to discuss event/campaign ideas in more detail
- Would like to choose Tuhi as Sustainability Commission deputy based on a few points: she's attended commission meetings in the past, has prior experience on the UCRC, has worked toward incorporating sustainability on res, lots of connections with people within the UC community, prior leadership and planning experience

Best,

Kirsten Stevens

### **University and Academic Affairs:**

Hello lovelies! Not much is happening for the month of May except for the brainstorm picnic that I'm hoping to host on the last Sunday of the month (yes there will be Krispy Kreme). My deputy is pending approval on today's council vote but I am very confident in the applicant that I picked and am so excited to start working with her!

### **Mid-Year Reps:**

Hiya! We are starting to plan a get to know the reps/cotton candy event towards the start of the year, after the first year rep elections so we can include them in that process. We will start to budget and come up with more events during the summer. We're STILL repping

### **Upper-Year Reps:**

**Month:** April

**Completed this month:** Did not die from exams, did SLC

**What we're working on:** How to best use the Rep initiative, how to outreach further into the UC community

**Plans for next month:** Generate event ideas, create a list of things we would like to do during the year (for example, start a "humans of UC" style exhibit in order to showcase and get to know the wider UC community not just those directly involved). See where we can help out with other councils over the summer

**Proposals for the council:** Hi mid year reps we would like to collaborate with you on some events or ideas, hit us up

**Comments:**

A Haiku about us:

Hello, we are here  
We are your upper year reps  
Ask us anything

**Orientation:**

Hey guys, April is our downtime month, we have been working on finalizing our programming red books for our executive team, meeting with Naeem to work on our vision for orientation and have had our first head leader team meeting. Next up we have our first orientation programming related meeting for our executive team, where we introduce them to their events in detail and brainstorm novel ones. Furthermore, we are looking at our retreat during the first weekend of May, followed by our first joint head leader and executive team meeting! Stay tuned xoxoxo Dan and Kaitlyn

**UC Review:**

None Submitted.

**UC Follies:**

None Submitted.

**Diabolos:**

Hi, my name is Emily and I'm going to be the Operations Manager at Diabolos this year along with my co-manager Ronak. I'm just finishing up my second year in a Political Science and History double major, and I'm a part of UC. I've most likely seen a bunch of you before if I don't already know you, because the JCR has always been my home base on campus and I also worked this past year at Diabolos as a barista under the reign of Ema and Snow. This past year was awesome for the coffee shop and everyone who worked there, and Ronak and I have some big shoes to fill. Diabs is looking forward to providing the students and staff of UofT their much needed caffeine fix for another year.

**UCRC:**

None Submitted.

**Gargoyle:**

None Submitted.

**UTSU:**

None Submitted.

**SLC:**

"I am the current Assistant to the Dean of Students, Student Life at UC. Prior to this I worked at Chestnut Residence as Assistant Dean, Student Life and Leadership and before that at Ryerson University as the Student Life Coordinator for the Faculty of Arts. I am a graduate of McMaster University where I was heavily involved in student government. I have also worked at the University of Guelph for 7 years and 2 years at the University of Calgary. My past work experience in the field includes working with students both in areas of Student Life as well as Residence Community Living. I am really interested in student leadership, student involvement and equity/diversity issues within student life. I am really excited to work with and support the various student led and student facilitated activities and organizations that add to the rich culture of student involvement at UC. I am looking forward to get to know each and every one of you and do know that should you ever have a question or concern I am available to chat with you and provide any support I can."