



University College Literary & Athletic Society
Second Meeting
Sunday May 29th 2016– 11:00 AM
Croft Chapter House

Minutes

Attendance

Core Executive

PRESIDENT	Ramsey Andary
VICE-PRESIDENT	Daman Singh
FINANCE	Snow Mei

Executive

EQUITY AND OUTREACH	Chimwemwe Alao
LITERARY AND CREATIVE ARTS	Ryan Hume
UNIVERSITY AND ACADEMIC AFFAIRS	Aidan Swirsky
SERVICES	Victoria Kourtis
SOCIAL	Francesca Campos
SPIRIT AND COMMUNICATIONS	Sylvia Urbanik
OFF-CAMPUS	Abby Godden

Representatives

UPPER YEAR	Sameer Rai
	Felipe Vicencio-Heap
MIDDLE YEAR	Albert Hoang
	Paul Schweitzer
	Kelly Curran (Skype)
	Catherine Zhou
	Michelle Beyn

UTSU Directors

EX-OFFICIO NON-VOTING	Ryan Hume
	Chimwemwe Alao

Staff

SECRETARY	Nicole Gumapac
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Guests

ORIENTATION EXECUTIVE FINANCE	Michael Luu
SERVICES DEPUTY	Kirstin McAuliffe
ORIENTATION CO-CHAIR	Julia Davis

Not in Attendance

SPEAKER	Eric Schwenger
ATHLETICS	Abbey Kachmar
UPPER YEAR	Jonathan Liang
MIDDLE YEAR	Sara Mandia
UTSU DIRECTOR VOTING	Mira El Hussein

1. **Call to order**

The meeting is called to order at 11:07 AM

2. **BIRT the agenda be approved as presented (Singh/Schweitzer)**

MOTION CARRIES.

3. **BIRT the minutes of the previous council meeting be approved as presented (Singh/Beyn).**

MOTION CARRIES.

4. **BIRT reports of council be approved as presented (Appendix A) (Singh/Beyn)**

a. President

Ramsey reads his report.

b. Vice-President

Daman reads his report.

c. Finance

Snow reads her report.

Aidan and Francesca walk in at 11:19 AM.

d. Athletics

Sameer reads the report on Abbey's behalf.

e. Equity and Outreach

Chimwemwe reads his report.

f. Literary and Creative Arts

Ryan reads his report.

g. Off-Campus

Abby reads her report.

h. Services

Victoria reads her report.

Julia walks in at 11:27 AM.

i. Social

Francesca reads her report.

j. Spirit and Communications

Sylvia reads her report.

k. University and Academic Affairs

Aidan reads his report.

l. Orientation

Abby reads her report.

m. UC Follies

Ramsey reads the report on their behalf.

n. UTSU

Chimwemwe reads the report on behalf of Mira and Ryan.

o. Student Life Coordinator

Daman states that Scott is out of the country and that a new SLC will be hired soon.

MOTION CARRIES.

5. BIRT Council set an honorarium for the WUSC Co-Directors at \$750 each (Andary/Singh)

Ramsey motivates that WUSC (World Universities Services of Canada) coordinators haven't had an honorarium in the past, but it would help keep them motivated to work if one is granted. The \$750 was arrived by comparing the amount granted to other Lit employees. Ramsey is unsure whether WUSC as a corporation would allow for an honorarium to be granted. Daman states that UTM pays an honorarium to their WUSC directors. Ramsey clarifies that the role of WUSC and the UC WUSC co-directors are to sponsor a refugee student, support them throughout the year, check in on them and keep them involved. Snow states that WUSC receives a levy of \$1.88 per student. Michelle asks how much the UTMSU pays their WUSC directors. Daman and Ramsey are unsure, but state that work and payment would vary depending on the number of students sponsored. Albert asks if other colleges pay their WUSC directors. Daman states that as far as he knows, ENGSOC, New College, Vic and UC are the colleges that have WUSC to begin with. Sameer asks if last year's co-directors were contacted. Ramsey states that he spoke with Amanda and Cyrus, who worked most closely with the co-directors last year, and clarifies that there is a lot of work that goes into it.

MOTION CARRIES.

6. **BIRT Council ratify Sophie Feng and Rachel Chiong to the Creative Writing Committee (Andary/Hume)**

Ramsey clarifies the hiring process used by the LCA to ratify the proposed members to the committee. Ryan states that the committee wanted to prioritize students who weren't already involved with the Lit, as well as students who have experience with editing at the university level, stating that Sophie is experienced with prose and Rachel is experienced with poetry.

MOTION CARRIES.

7. **BIRT Council hire a new position of Financial manager for Diabolos with an honorarium set at \$750 (Andary/Mei)**

Ramsey explains about the Core Exec and the Coffee Bar Board talking about getting a Financial Manager. As of current, the manager is responsible for doing the proposed roles of the Financial Manager, despite not being their area of expertise. The proposed \$750 was arrived at by comparing honoraria given to other Lit employees. Snow and Daman add that the proposed Financial Manager would take tasks specific to finances that are currently done by the Manager (Andrea), but Andrea's hours would be decreased. Ramsey clarifies that this honorarium comes out of the Lit budget rather than the Diabolos budget. Albert asks who the hired position would be answering to. Daman explains that Diabolos is a separate entity from the Lit, but functions under the Lit, thus the Financial Manager would not report to Diabolos, but would report to the Coffee Bar Board and the Core Exec. Michelle clarifies that this motion is discussing whether there would only be one manager and a finance manager. Snow responds positively. Felipe asks about what the relationship between the manager and the finance manager would be. Ramsey states that they would have to communicate with each other when their tasks overlap, while Snow states that the finance manager has no signing authority, but would conduct audits for invoices and reimbursements. Felipe asks whether one manager would have more authority than the other. Ramsey clarifies that Andrea was contacted, and that any conflict arising between the financial manager and the manager would be brought up to Core Exec and then the Coffee Bar Board. Abby asks if Diabolos manager would have a seat on the hiring committee. Ramsey says yes. Michelle asks why the financial manager doesn't have any signing authority. Ramsey clarifies that the two current signing authorities are the manager and the core exec and that a conflict of interest would arise if they are both managing the books and are acting as a signing authority.

MOTION CARRIES.

8. **JCR Balcony Revitalization**

Daman opens up discussion about revitalizing the JCR balcony, proposing getting bean bags and board games to make it more of a student space. He has concerns over the inaccessibility of the JCR balcony and reiterates that any experience created in the balcony should be able to be recreated in the JCR main ground. Sylvia points out that the balcony is currently being used for storage, and asks about outlets in the space and replacing the floor. Felipe asks about the role of the Lit in the revitalization of the JCR balcony. *Michael leaves the room at 12:05 PM.* Daman clarifies that he wants to know whether or not council feels like it is worth pursuing, stating that money for revitalization will come from capital. Felipe asks how isolation will be addressed. Daman states that there is a possibility that a new community can be exclusive, but that at the

moment, this space is not being used at all. Albert asks if the Lit would be paying for the board games. Daman answers that it would come out of the capital budget. Albert asks if board games would be put back. Daman asks council if it would be a good idea to leave the board games up in the space. Paul states that there is generally an honour system with a semi-closed community, but a newly forming one would have less certainty. Daman proposes a rental system using T-cards. Snow points out that the Follies sometimes use the JCR balcony for productions. Ramsey answers that he talked to Marie and Jules and that no production will take place in the JCR, but for any rehearsals, the office next to the archives, the archives, or the ancillary office could be used temporarily as storage. *Julia leaves the room at 12:09 PM.* Sameer, Felipe and Sylvia state that keeping board games in the Lit office could increase office traffic and interactions with council. Sylvia proposes that a table could also be set up outside the office. *Julia re-enters the room at 12:12 PM.* Abby cautions that people who don't already engage with the Lit might not know about the board games, creating an environment of exclusivity, but adds that this could potentially be addressed through outreach. Michelle points out that the Lit Office is only open from 10 – 4 PM, limiting sign-out and the times that people could play games. Aidan proposes that Diabolos could take over once the Lit Office closes, and addresses the exclusivity of the JCR balcony. He motivates that we divert activities to the main floor rather than the balcony.

9. **Discussion on Implementation of Land Rights Acknowledgement Statement (Appendix B)**

Chimwemwe opens up the discussion regarding land rights acknowledgment statements being used before meetings and public events to acknowledge the history of U of T in relation to the aboriginal community. Ryan agrees with the act of implementing an acknowledgment but cautions that this statement may only be performative if indigenous rights are not continually pushed at the forefront of issues by commissioners and reps. Daman supports the implementation, but points out how at the UTSU, it sometimes felt like a formality rather than a meaningful statement that is digested and understood. He also warns that some community elders found inaccuracies with the UTSU version, proposing that Council check in with community elders to rectify any mistakes before adopting any version. Chim and Felipe agree and volunteer to check in with community elder. Daman brings up that Vic collaborated with First Nations House on campus to work with community elders. Chim stresses that he doesn't want this statement to be a performance and hopes that equity can be reflected in the work of the Lit. *Abby leaves the room at 12:24 PM.* Ryan asks if anything has to be legislated in order to ensure that the acknowledgment statement is proper. Daman replies that the equity commissioner can look into it rather than legislating it. Ramsey asks if this would be used at every meeting or at certain meetings. Daman states that Chim wanted public forums for item number 10 on the agenda, such as AGMs and town halls.

10. **Discussion on Implementation of Equity Statements Before UC Lit Public Meetings (Appendix B)**

Chim opens up the discussion on equity statements and wants to ensure that equity and inclusivity is kept in mind and honoured during meetings in order to keep everyone feeling safe and comfortable. He also proposes an equity officer to address any concerns, proposing that it be himself or one of his deputies. *Abby re-enters at 12:27 PM. Francesca leaves the room at 12:27 PM.* Michelle agrees that the equity officer should be one of the equity deputies rather than other Council members, given their knowledge and background in equity. She agrees that equity officers are a good resource to have, citing their use in the UTSU AGMs. *Francesca re-enters the room at 12:29 PM.*

11. **Budget Process (Mei/Urbanik)**

Snow implores that nothing is taken personally during this budget meeting.

a) BIRT Council hear a first reading of the proposed Summer 2016 Budget.

Snow conducts a first reading of the proposed Summer 2016 Budget. *Michael re-enters the room at 12:46 PM.*

MOTION CARRIES.

b) BIRT Council hear a second reading of the proposed budget, with amendments pending.

i. BIFRT council propose any increases to the budget.

BIFRT council increase line item 1205 (Capital: WiiU & Smash) by \$340.

Paul proposes an increase to Capital to buy a WiiU and Smash bundle for the CSC. He states that Abby and him have been discussing this, and how it would help attract a greater diversity of people to the CSC. He states that the proposed \$340 is the maximum it would cost. Daman agrees with the idea, but brings up concerns regarding maintenance costs for the CSC projector. Abby clarifies that the projector has been working for the past two months. Daman asks if the CSC would run the WiiU and Smash during regular hours, or only for events. Sylvia clarifies that this discussion was tabled from last year's council, and that the interest in the WiiU and Smash was an overwhelming yes. Sylvia asks if the WiiU would belong to the CoCos or UCOC. Michelle states that the projector is still an expense that would have to be covered anyways, given its use for things other than the WiiU. She states that the smash tournament brought in many new faces (around 100) to the CSC. Abby proposes video game hours could be set to monitor the system, where the cabinet would be unlocked and ready for use, as with the Xbox. Ramsey clarifies that if the projector breaks, administration would pay to fix it. Albert asks how many remotes come in the bundle. Paul responds that the bundle only has the default equipment and that remotes can be budgeted for later. Felipe asks for clarification regarding the projector budgeted in line item 1203, and Ramsey replies that this is the Lit projector, rather than the one in the CSC. Chim offers to bring remotes for the WiiU. Paul stares at Chim in awe and admiration for offering.

MOTION CARRIES.

BIFRT council increase line item 205 (Vice-President: Misc. Food) by \$150.

Daman proposes a food budget for volunteers that help clean up the JCR, clarifying that this is different from food for events. Snow states that the budget was used more in the Fall/Winter than during the summer. Michelle asks what events would take place in the summer for this budget. Daman replies that it would be used for cleaning the JCR for 8 hours. Michelle responds that \$200 might be excessive, proposing a friendly amendment to \$100. Victoria asks for how many people this budget would serve. Abby adds that budgeting to feed only council members isn't ideal, if it is only council members. Albert states that people other than Council help out after events for clean-up, citing coffee houses as an example. Francesca says

that 30 people for \$200 is reasonable for working the whole day. Daman proposes a small clean-up before prep week. Sameer and Daman friendly amend the amount to \$150.

MOTION CARRIES.

BIFRT council increase line item 1206 (Capital: Speakers/Microphone) by \$200.

Sameer proposes an increase to Capital for speakers and microphones to make meetings more accessible on Skype. He states that \$150 would be for cheaper equipment, with Bluetooth speakers. Michelle states that the Lit has speakers. Sameer clarifies that these are USB speakers/microphones with aux cords and 1.5 mm plugs that can't be used for anything else. Daman proposes a friendly amendment to \$200, which Sameer accepts, motivating that Skyping in people with bad speakers brought in many problems. Snow asks about the amount of space the equipment would take up, proposing an adapter instead. Sameer answers that it is really small. Sylvia agrees with the increase, proposing that it could be used for streaming coffee houses as well.

MOTION CARRIES.

BIFRT council increase line item 1101 (Spirit and Communications: Website and Advertising) by \$100.

Sylvia proposes an increase of \$100 for advertising, and to buy supplies to redo the board outside of the JCR.

MOTION CARRIES.

BIFRT council increase line item 504 (Equity and Outreach: Rocky Horror Picture Show) increased by \$100.

Chim proposes an increase to account for tax.

MOTION CARRIES.

BIFRT council increase line item 801 (Social: Back to School Club Night) by \$50.

Francesca proposes an increase for more posters and wristbands, given an initial underbudgeting.

MOTION CARRIES.

BIFRT council increase line item 802 (Social: September Meeting & Board Game Social) by \$40.

Francesca proposes a combined meeting/social and asks for \$40 for more pizza.

MOTION CARRIES.

Snow states that all of these changes brings the deficit to \$1,598.92. Ramsey notes that Capital is separate from the Lit's operating budget, so increases/decreases will not affect it.

MAIN MOTION CARRIES.

ii. BIRT council propose any decreases to the budget.

Snow asks about the \$8,000 proposed for jerseys under capital, and is hesitant to deplete capital. Sameer responds that this would be a long-term solution – these jerseys would be reused every year and be standardized for each sport based on their required safety regulations rather than being customized. He states that only numbers and the design would be put on the shirts, and that the jerseys would be released to the captains, or could be re-collected, but points out that laundry would have to be done by Athletics. Snow asks about collecting a deposit from captains to minimize losses. Felipe proposes tabling projected capital until more research is done. Daman proposes that instead of tabling capital as a whole, the budget can intend be amended at the next meeting. Paul asks what happens to all items budgeted in capital. Snow states that everything can be approved and revisited later on.

BIFRT council decrease line item 805 (Social: Halloween Club Night) by \$500.

Francesca clarifies that Social will be collaborating with AVSSU, and that they would be able to pay for \$500 for some of the costs.

MOTION CARRIES.

BIFRT council decrease line item 115 (President: Sustainability Committee) by \$500.

Snow motivates on Jon's behalf, stating that \$1,000 is too much, asking what kind of events will be anticipated for the summer. Ramsey explains that \$1,000 was budgeted so that the sustainability committee can act like a commission during the year. Snow thinks that more money can be used in the Fall/Winter instead. Daman agrees that \$500 is enough until October. Felipe agrees as well. Aidan proposes that increases can instead be put into the mental health committee, given its prominence on campus.

MOTION CARRIES.

Decrease line item 113 Summer Student initiative fund by \$250.

Snow motivates on Jon's behalf, stating that last year's budget used only \$613, but two summers ago, none was used. Ramsey strongly opposes, in order to encourage and promote use of the initiative fund by students. Chim agrees and proposes that alternatively, money can instead be decreased from the summer rep initiative fund. Paul agrees with Chim's proposal, asking what plans the reps have for the summer. Ramsey takes a straw poll of the reps. Sylvia agrees that it would be better to take from the rep fund, and addresses the argument regarding low use of the initiative fund, that better outreach could help solve it.

MOTION DEFEATED.

BIFRT Line item 1006 food contingency from \$200 to 0.

Aidan budgeted meticulously and states that any food that is needed can be done by collaborating with other groups if necessary. Ryan supports this motion and thanks Aidan for his immaculate budgeting. Aidan questions the use of immaculate in this context, proposing the word meticulous as an alternative. Ryan cites his Catholic school education for his knowledge regarding the word immaculate. Witty banter is exchanged between the two of them. ***Nicole might delete this, if requested.

MOTION CARRIES.**BIFRT council decrease line item 116 (President: Mental Health Committee) by \$100.**

Felipe brings up concerns from the UC community regarding frivolous spending on mental health initiatives. Michelle asks for elaboration of "frivolous" spending. Felipe states that the UC community spoke about how money was improperly used on the handbook and that it was more expensive than it needed to be, stressing that he wants to represent students' concerns. Aidan clarifies that the zine was funded by the central initiative funds and that more meetings and collaborations could be done with the current funding. Snow confirms that no money for the zine came from the Lit budget. Felipe states that he has not heard of any plans for the committee during the summer, and that it should not affect their operations too heavily.

MOTION CARRIES.**Motion to decrease line item 104 (President: Secretary Honorarium) by \$60.**

Ramsey clarifies that a meeting was counted twice by accident, thus, the decrease. Snow asks if April counts as a meeting. Ramsey realizes that it does and that it the number of meetings was counted correctly the first time, but that a motion was brought forth, and thus, still requires a vote. Nicole types on amidst the confusion regarding her honoraria.

MOTION DEFEATED.**BIFRT council decrease line item 103 (President: Speaker Honorarium) by \$50.**

Ramsey miscounted, realizing that the speaker will not be present for two meetings.

MOTION CARRIES.**BIFRT council decrease line item 505 (Equity and Outreach: Volunteer Days) by \$40.****MOTION DEFEATED.****BIFRT council decrease line item 506 (Equity and Outreach: Equity Talk 1: Equity 101) by \$35.**

MOTION CARRIES.

Snow states that the deficit stands at \$219.32.

MAIN MOTION CARRIES.

iii. BIRT council propose any final changes to the budget.

BIFRT council decreases Contingency by \$113.92.

Snow justifies that if contingency is decreased and the other item is approved, then the budget will balance itself.

MOTION CARRIES.

BIFRT council decreases line 114 (President: Summer Rep Initiative Fund) by \$100.

Chim states that it should not affect any planned operations, given that there are no events planned for the summer by the reps at the moment, based on the earlier conducted straw poll.

MOTION CARRIES.

Motion for a 5-minute recess. (I missed who first/seconded)

Daman explains that this recess is for the purpose of going over the budget for five minutes.

MOTION CARRIES.

The meeting recesses at 2:05 PM. The meeting resumes at 2:10 PM.

Ramsey states that the orientation budget should not be micromanaged, but ensured that all line items are being used appropriately. Felipe questions why some meal costs are 0 dollars. Julia responds that breakfast costs are lumped into one line item, explaining the 0 totals. Abby adds that dinner with Red and White is budgeted by Services.

c) BIRT Council hear a reading of the amended budget.

Snow conducts a final reading of the amended budget.

MOTION CARRIES.

12. BIRT Council adopt the revised budget, as amended, for the Summer 2016 item, effective immediately as the UC Lit operation budget until October 31st, 2016 (Mei/Secunder)

MOTION CARRIES.

13. Other Business

Daman reminds council about welcome day sign-ups. He says please three times in a single sentence to stress the importance. Abby encourages council to encourage the first years to sign up for Orientation and MyJourney. Daman states that any free Council members are expected to be at Welcome Days. Felipe asks about SLC reimbursements for his friend. Ramsey responds that central student life will reimburse his friend individually. Sylvia asks for photos of people for the board, perhaps at welcome days. Sameer tells Council about sports every day at 3 PM on front campus, usually Frisbee or soccer. Abby brings up that Orientation registration opens on June 1st and that MyJourney registration should be open by June 8th. Ramsey asks if people are interested in a social before the retreat in mid-July. Daman says the retreat is scheduled for July 16 and 17 and stresses that everyone should be there. The retreat will also act as a council meeting for July.

14. BIRT the meeting be adjourned (Singh/Beyn)

MOTION CARRIES.

The meeting is adjourned at 2:28 PM.

Appendix A: Reports

President:

Hey Council! Things to report on:

- JCR Wall Names are up!
- Hiring: We are currently in the process of hiring an elections coordinator and web coordinator. I will be posting the positions of Diabolos Financial Manager, WUSC co-directors, and Photographer very soon! Please continue to promote hired positions such as these ones and others like UC Review mastheads, the outreach of these positions literally depends on us.
- We are currently holding individual meetings with the execs to go over things such as their commission goals, ways to involve their members throughout the year, the role of their deputy, and more!
- UC advancement still needs students from the Lit to act as "ambassadors" for their promotional alumni initiatives. Please contact Alanna if you're willing to do this, it isn't a big commitment at all!
- SGRT: We had our first SGRT meeting earlier this month. At the meeting we distributed ourselves among the committees of SGRT and assigned various people to chair each. We also agreed that the SGRT will make more of an effort this year to invite students to the meetings and have more of an online presence as we'd like to be more transparent and accessible to students.
- Please sign up for UC Welcome days! Great way to meet incoming first year students and get them excited about UC!!!

Vice-President:

Hi friends! Hope summer is going well. I don't have too much to update on that Ramsey hasn't said. I'm currently speaking to Scott (who is out of the country) and trying to establish a printing service out of the Lit office to start in September. I am also working on revitalizing the balcony and turning it into a board game lounge area to make use of the space but we can discuss more about this during that portion of the agenda. Overall I don't have too much to say, I hope everyone is enjoying their summer!

Finance:

Pretty busy month the past month:

- Prepared the summer budget (thanks execs for submitting your budgets on time!!)
- Had Coffee Bar Board meetings
- My deputy Rutvi is working on some financial reports for Diabolos. 4
- Held interviews for Finance Commission. Lots of great motivated people! I'm hoping to have a meeting in the next week or two.
- Started working on our Y/E audit. I'm hoping to finish & submit all the required documents by the end of June to our auditor, which is a little ambitious but it's the deadline I'm aiming for.
- We finally did the orientation bank account transfer of signing authorities!

Athletics:

Hi friends! I'm excited to say that lots of stuff has been happening with Athletics since our JCM. Here's what's been going on: The commission has met twice to go over budgets, and plans for next year. Our minutes are posted on our Facebook group and anyone is welcome to join! Just search "UC Athletics Commission 2016-2017" and join the group if you want to be updated. Summer intramurals is starting very soon. We have an impressively large roster for co-ed Ultimate Frisbee which I am really happy about, however, co-ed softball still needs just a few more players and time is running out! (AS IN THIS WEDNESDAY). Please spread the word or give softball a swing yourself. (Ha, get it? So punny). It will be a recreational league so newcomers to the sport are definitely welcome to join. Clear your calendars for Thursday, June 16th because (budget pending, of course) Athletics is hosting a beach day at Woodbine beach! There will be sport related activities such as volleyball, frisbee, beach soccer, as well as pizza (from Mama's pizza) and pop and water. Our commission has decided that it's very important we update the equipment (or lack thereof) in the office. We feel it's important to have this equipment for events (like beach day) as well as for UC students to come sign soccer balls, volley balls, etc. out of the office so they can play with them in the quad, back or front campus. This initiative will promote an active lifestyle for our students regardless if they are on an intramural team or not, and this equipment can and will be used for years to come. Our commission has also decided that it's important that we have jerseys for each and every team member on each and every team at UC. We are a big college, and it's not acceptable that we ask our athletes to for the most part, figure it out themselves and scrummage around for any old red shirt to play in. We want to be uniform for our image as a college and increase the legitimacy and seriousness of being committed to an intramural sports team. We want these jerseys to be reusable for our sports teams for years to come. This initiative will require captains of teams to get players to sign out jerseys every semester, and bring them back in the same condition they were signed out in. This will ensure that every year, for the next few years, everyone on a UC team will have the same jersey. We want this to be passed in the budget meeting so that we can get all the jerseys ready for September, which is our busiest time of the year! I apologize that I will not be at the budget meeting for the whole time, and will likely miss the athletics portion of it. But if you have any questions at all, please direct them to my deputies or my commission members who are in attendance. Thanks guys!

Equity and Outreach:

Hey ya'll! Hope you've all been enjoying the summer and have had more of a chance to catch some sun than I did. So it's been a productive month for the commission. We've begun to work on our collab with the Follies. This year, due to popular demand, we're bringing back the Rocky Horror Picture Show!! We plan to do the show at the Great Hall in Hart House, which is great because its an accessible space, and the bigger venue will allow for more people and give the Follies more room to act. The tentative date for the event is Wednesday October 25. In addition, we also have lined up Counselor Wong-Tam of Ward 27 to be our guest for an equity talk during the year. At the time of writing the report, we are still working on a date but since its far enough notice, it will definitely be happening sometime in November. That's all folks!!

Literary and Creative Arts:

The LCA preliminarily summer budget was drafted and submitted. In discussion with my fantastic deputy Albert we've chosen to drop the clubs fair event from UCADAN and instead host some superfun carnival games in the UC Quad. Marie from the UC Follies reached out to ask if the LCA commissioner would be able to attend Follies meetings throughout the year. I think this is a great idea to further our connection with other UC arts-related clubs so I'll be going to those once they start later in the summer. Hope everyone's summer is chill and fun!

Off-Campus:

Hi friends. Much of what's happened with us has been focused on MyJourney (aka what used to be MyDef but is now 10x more dope/GREAT). We had our first exec meeting - where we decided the new name, went over general expectations, brainstormed ideas for new events/schedule changes, and had individual meetings to go over exec timelines. MyJourney leader hiring is underway, the applications have all been submitted and we are kickstarting the interview process currently. We got a lot of interest in the leader position, which is really exciting! Registration for MyJourney will be going live a little after the welcome days, as we are looking into putting the MyJourney registration process onto the Orientation website so both our data collection, and first year interactions with us, are a little more streamlined. I will update you via email when registration is up. Once again, I would ask that any questions regarding MyJourney/registration be directed to us if you're unsure of the answer :) If you're looking for some light summer reading, Paul and I would like to officially recommend checking out this GREAT website: http://www.wdcs.org/wdcskids/en/story_details.php?select=916

Services:

GOOD MORNING BEAUTIFUL BEINGS!!! Okay this is what Services has been up to: 1. We finished our budget which was fun at first but then it became an lol by the end of it when we received quotes for things and the numbers were inflated because our dollar is weak, but it's done and that's the most important thing!! 2. We are figuring out what all the rooms will look like for Red and White & if we will use decorations from the locker that have been hoarded over the years or if we need to buy new ones. 3. With decorations in mind, we are also going down to the locker to clean and organize if you would like to help us after this! It is an open invitation and obviously the best way to spend your Sunday night... right? L O L 4. Finally, we have also started to think about my favourite time of year, Fireball! While the renovations make a

short list of one thing that I dislike very much, we are figuring out where it will be held... sorry to burst all your bubbles but it will not be held at another venue... Oooops. Just FYI, it will be very different this year and by that i mean the layout but we're going to make the best of it and fingers crossed that it will be amazing!! That's all! If you ever have any questions about what we're doing or thinking about or if you have any cool ideas just let us know! Lots of Services Love

Social:

Hey everyone! I hope everyone's enjoying their summer break! On the social end, I'm excited to announce that Innis and New College will be collaborating with us for the Back to School Club night that's happening (hopefully) near the end of September. For Halloween, the Architecture and Visual Studies Student Union is also very interested in collaborating with us for our club night! They offered to design posters and all the cool artistic stuff (yay). As for annual tradition, I asked St Mike's if we could join in on their annual TOGA club night but it's a no (sad face). However, they are interested in doing a pub night with UC in November! I will keep you all updated for any new information about it. If you want to help out with planning any of the events just let me know :). ok peace

Spirit and Communications:

Hey council! Hope everyone's been enjoying their summer (or summer school)! As I'm writing this I've just received news that our new (old) crewnecks are ready, and I'll be picking those up shortly, so we'll have them in time for the welcome days in June. I'm looking for a few people to help me sell spiritwear on those days, as both my deputies are currently out of the country, so a few extra hands would be greatly appreciated! :)

University and Academic Affairs:

Hey everyone, hope your summers have been relaxing and fulfilling! Not much to report, since it's only May and we're still planning out the year ahead to make it top-notch for you, but so far, pending Council approval, we have budgeted for our annual UCADAN trivia event; an introductory roundtable discussion regarding issues of higher education, which should shape our lobbying efforts for the year based on student input; and our first Coffee With the Profs! We've also got significant funds set aside as a sort of initiative fund, so if you have an academic event idea, we can help you realize it! (Snow is already on it.) Funds have also been set aside for discipline-based focus groups, as a way for UC students of any year can meet, befriend and study with their academic compatriots. I can definitely also tell you that the UTSU is going to play a big role in the commission going forward, as stemming from the Community Action Commission meeting I attended this past week, a multi-pronged, multi-college plan for provision of resources and lobbying is being preliminarily planned, and this is something that will be a great vehicle for UAA to achieve its aims and increase cooperation with other organizations. I'll keep you all up to date as more details are worked. More consultation with UC admin and groups, and additional stakeholders in the community, will be done in the month ahead, with an eye to building awareness for our events, finding collaboration opportunities and assessing how we can best help and support UC students. Finally, in terms of personnel, UAA is one of the biggest and most multifaceted commissions, and there are always growth opportunities for those who want them. As such, I am quite pleased that Kshemani Constantinescu has agreed to serve as a UAA special advisor for the year, essentially helping myself and Mahzeb oversee the commission and engage all kinds of students. Her social sciences and equity background, hands-on experience with UTSU and UC leadership, and geniality will provide us with a unique perspective in the commission leadership and keep our ear to the ground with regard to social issues on our campus and in our city. I am also in advance appreciative of Felipe, Michelle and Chim's help going forward, as they also represent a vast array of perspectives and have lots of experience in UAA's areas, even if they're not sure of it yet. I see no reason for any of you to object to their ratification. Thank you, and "Abeunt studia in mores"!

Orientation:

Hi eggs. As always, there seems to be a lot that's happened with Orientation, so bear with us with this report. We'll try to keep it short because we don't wanna be stuck here budgeting for the rest of forever.

OC meetings/retreat - the all OC retreat was on Sat May 14th, we went through various workshops on team-building and event planning, had sessions with past OCs, as well as reflective periods. The central student life office has been running workshops for various aspects of Orientation (such as budgeting, team management etc.) that we have been attending along with specific executives. We also had our second all OC meeting.

Meetings - we had our fourth exec meeting. Now that hiring is completed, we have set off with event planning - the execs have now begun coming up with ideas for their events and other fun cool things. We had our first head leader meeting (shoutout to Matt Thomas to running through a thunderstorm when I accidentally posted on facebook a week before the legit head leader meeting that the meeting was in an hour). It went really well, we had valuable discussions and we feel confident that our head leader team are gonna be clutch af.

Retreat - our exec retreat was last weekend. We tried to focus the retreat on team building and allowing the execs to really bond. We hope we achieved that goal and the execs feel more like a family now. We felt like moms the whole time, it was weird.

UC Day - we have met with the registrar about UC day. The structure may be different this year, we are exploring ways of making the schedule more engaging for students. We will also be introducing a more formal, ceremonial type aspect to the day, so that there is a formal welcome to the college during the week.

Other things - we will be collabing with Innis on Carnival once again. We have moved over the Orientation accounts to ourselves, our finance exec Michael, Ramsey, and Snow. The logo is done and can be found on my facebook page, go check it out, it is v. dope. We will be accepting leader fees at the registrars office until July 1st. Go pay yo fees.

REGISTRATION - registration for early bird prices will be going live on June 1st!!! If there are any questions on the Lit facebook page, the accepted page, or anywhere else, regarding Orientation/registration and you are unsure what the answer is, please direct them to us or our execs. We don't want to spread misinformation. Thanks!

Remember when at the beginning of the report I said we'd keep it short lolsorrynotsorry

UC Follies:

1. The UC Follies have hired our executive team for 2016-2017. We are happy to announce that Marie Trotter will be taking on the role of Executive Producer, Jules Mendoza will be our Production Manager, and Cierra Walker will be our Artistic Director.

2. The UC Follies have also selected our shows for the 2016-2017 season. We will open the year with our traditional outdoors production in the UC quad, presenting the Canadian play "Scorched" by Wajdi Mouawad. In October, we will collaborate with the UC Lit to present a shadow-cast production of "The Rocky Horror Picture Show". Our December main-stage production will be the off-Broadway hit musical "Dogfight". In second semester, we will present a production of the lost fragmentary play "The Myrmidons" by Aeschylus.

3. Our first production of the year, "Scorched", has just finished the casting process and will begin rehearsals next week.

Thanks!

UTSU:

Hey folks!

Not much has been happening in the UTSUniverse.

-We've been ratified (yay!) thank you to those who were kind enough to proxy their votes and who handled our (read: Mira's) badgering.

-A few important commissions were ratified for the summer; Policy and Procedure, CFS Committee, and Budgeting. Let us know if you'd like to hear more about any of them! We've also been electing directors.

-The FAS Commission had their first meeting and opened some wonderful dialogue about accessibility, mental health, campus resources etc.

-Most commission meetings are happening as we write this, but we'll keep you updated on meetings in the future in case any of you would like to join.

Once again, we'll be making an active effort to inform you about commission meetings before they happen so you can have the opportunity to get involved with UTSU shenanigans if you'd like.

;))

Ryan, Chim, and Mira

That's all from us!

Appendix B: Proposed Land Acknowledgment and Equity Statements

Equity Statement & Acknowledgment of Land

The following statements shall be read during the opening address of all meetings and events held by the University of Toronto Students' Union.

1. Statement of Acknowledgment of Traditional Land

I would like to acknowledge this sacred land on which the University of Toronto operates. It has been a site of human activity for 15,000 years. This land is the territory of the Huron-Wendat and Petun First Nations, the Seneca, and most recently, the Mississaugas of the Credit River. The territory was the subject of the Dish With One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy and Confederacy of the Ojibwe and allied nations to peaceably share and care for the resources around the Great Lakes.

Today, the meeting place of Toronto is still the home of many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work in the community, on this territory. We can never work to end systemic and institutional violence if we do not center the narratives of Indigenous people in our collective decision-making for social justice and equity. As settlers on the Credit River, we directly benefit from the colonization and genocide of the Indigenous people of this land. In order to engage in resistance and solidarity against the injustices inflicted on the Indigenous people of this land, it is imperative we constantly engage in acts of awareness and decolonization. I would also like to pay my respects to Indigenous elders both past and present, and to any those may be here with us today: physically, emotionally, and spiritually.

2. Equity Statement

As members of the University of Toronto Students' Union, it is our responsibility to maintain mutual respect, cooperation and understanding of our common goal of providing honest and transparent services to UofT students. We shall not create an intimidating, hostile or offensive environment. We shall neither condone nor tolerate behaviour that undermines the dignity or self-esteem of any individual. We shall refrain from part taking in side conversations and verbal interruption. Any form of discrimination and harassment will not be tolerated. Hate speech rooted in, but not limited to, Islamophobic, anti-Semitic, racist, classist, ableist, homophobic or transphobic sentiments and/or remarks will also not be tolerated.

Instead, it is our collective responsibility to create a safe space in this room that is inclusive to all individuals and one that welcomes open discussion.

I will act as the Anti-Harassment Officer for the duration of this meeting. If at any point, I notice anyone breaking the house rules I that I have outlined, I will interject with a statement of privilege and awareness. Also, when leaving the room, please use a thumbs-up if you do not need to follow up, a sideways thumbs if you are not sure or a thumbs down if you would like to report a concern or issue of any kind.

Appendix C: Verbatim Minutes

1. Call to order

The meeting is called to order at 11:07 AM

2. BIRT the agenda be approved as presented (Singh/Schweitzer)

MOTION CARRIES.

3. BIRT the minutes of the previous council meeting be approved as presented (Singh/Beyn).

MOTION CARRIES.

4. BIRT reports of council be approved as presented (Appendix A) (Singh/Beyn)

a. President

Ramsey reads his report.

b. Vice-President

Daman reads his report.

c. Finance

Snow reads her report.

Aidan and Francesca walk in at 11:19 AM.

d. Athletics

Sameer reads the report on Abbey's behalf.

e. Equity and Outreach

Chimwemwe reads his report.

f. Literary and Creative Arts

Ryan reads his report.

g. Off-Campus

Abby reads her report.

h. Services

Victoria reads her report.

Julia walks in at 11:27 AM.

i. Social

Francesca reads her report.

j. Spirit and Communications

Sylvia reads her report.

k. University and Academic Affairs

Aidan reads his report.

Ramsey: What does "Abuent studia in mores" mean?

Aidan: Practices zealously pursued pass into habits. It's Vic's motto, since I used Trin's motto for last meeting.

l. Orientation

Abby reads her report.

Michelle: Hype.

Abby: Hype.

m. UC Follies

Ramsey reads the report on their behalf.

n. UTSU

Chimwemwe reads the report on behalf of Mira and Ryan.

o. Student Life Coordinator

Daman: Scott's out of the country and they're really close to being finished the process of getting a new SLC. We should know in a week or two.

Abby: We'll probably know at the Welcome Day.

MOTION CARRIES.

5. BIRT Council set an honorarium for the WUSC Co-Directors at \$750 each (Andary/Singh)

Ramsey: WUSC coordinators haven't had an honorarium, but it's such a big job that we feel like it's fair to give them a small honorarium to keep them motivated. It's around the same amount for the web coordinator and other Lit employees. The only thing is whether this is allowed for WUSC as a corporation's constitution policy. I asked and it should probably be okay.

Daman: I found that UTM pays their WUSC people.

Ramsey: So that answers that question and it would be good to explore that. It's such a hefty job so this honorarium might help this.

Daman: This is a hired position with a hiring committee and it is a ridiculous amount of work to not pay someone for. It is ridiculous that we haven't paid them in the past.

Ramsey: To clarify, WUSC stands for World Universities Service of Canada and what WUSC does is bring in a refugee student from somewhere across the world so they can study here safely and get settled here in Canada. At UC, we're supposed to support them and the Co-Directors are responsible for the initiative stuff and helping the students get set up during the year. They meet with them regularly and keep them involved. Get them connected with the Lit and things like that.

Snow: There's a levy to support the WUSC student of a \$1.88 that can be seen on ROSI.

Michelle: How much does the UTMSU pay their WUSC directors?

Daman: I don't know how much they pay but the amount of work is also different.

Ramsey: As well, at the moment we only have one student, some colleges have two.

Albert: Are we the only ones paying them or do other colleges do?

Ramsey: That's something I wouldn't know to be honest.

Daman: I don't think that every college has WUSC. I believe the ones that do are ENGSOC, New College, us and Vic. New College is split up with the UTSU so they have to sponsor one person, but it's complicated how it works.

Sameer: Has there been a conversation with last year's co-directors?

Ramsey: I talked with Amanda and Cyrus since they worked most directly with the co-directors, and based what they said, there is a lot of work, depending on how it's split between the co-directors.

MOTION CARRIES.

6. **BIRT Council ratify Sophie Feng and Rachel Chiong to the Creative Writing Committee (Andary/Hume)**

Ramsey: Basically, we voted on having a LCA committee to ratify two members to this committee and trusting that they did them due diligence. We talked to Ryan, Albert and Jon and they came up with a system and hired Sophie and Rachel, so we would send these names in to Jerry Plotnik of the UC Writing Centre.

Ryan: We chose these two people because we wanted to prioritize students who weren't highly engaged currently with the Lit, as well as those with students who have experience with editing at the university level. Sophie is experienced with prose editing and Rachel works mostly with poetry, so they should balance each other out.

MOTION CARRIES.

7. **BIRT Council hire a new position of Financial manager for Diabolos with an honorarium set at \$750 (Andary/Mei)**

Ramsey: Last year, Core Exec and the Coffee Bar Board talked about getting a Financial Manager, because while the manager looks over the managerial aspects and person-to-person things and baristas, she's not an expert with finance stuff. It would be a good idea to have someone take care of these things so they could at the data from last year, conduct price analysis, make monthly cash deposits at the bank and manage the payroll system for the baristas and hired employees at Diabolos. This would relieve a lot of finances from the Finance Commission and Andrea. We set it to \$750 which is around the same amount as the elections coordinator and the manager.

Snow: It would be good to have this position since Andrea is great at marketing, engaging with customers and employees, but this part is important for Diabolos.

Ramsey: We want to start hiring this regularly in order to have a manager who is involved with the coffee business, but also have a separate person who can take care of the books.

Daman: In terms of money, if people are worried about where are we going to get \$750, the money does end up balancing out. This is not going to be too much of a payroll increase, so the tasks that we pay the manager right now would be redirected to the financial manager.

Snow: We would be decreasing Andrea's hours for doing these roles currently and giving them to the other person.

Ramsey: The honorarium comes out of the Lit Budget, not the Diabolos budget.

Albert: Who is the hired position answering to? Are they sharing the same position?

Ramsey: Finance manager would be at the same level as the Diabolos manager, but would be reporting to the Finance Commission. They're basically at the same level but one focuses on the finances and the other focuses on operations.

Snow: Everything would still be passed by the coffee bar board.

Daman: Basically, the way Diabolos works is that the Lit as a body has a hiring committee and the Lit is a corporation, and Diabolos is a separate entity that belongs to the Lit, but for all intents and purposes, has its own separate things that functions under the Lit. So Diabolos hires baristas and staff on their own and the Lit doesn't get involved except for core exec. So this would be us hiring a third party to make sure that Diabolos is making money. They're not in the Diabolos hierarchy, but rather, they're level with the person directly under the Lit, who is the Manager. So basically they report to the Coffee Bar Board and Core Exec. So any suggestions they have, they would take directly to us and not to Diabolos, so they would work for us and not for Diabolos.

Michelle: So we would only have Andrea as the manager? So rather than having two, we would have one manager and a finance manager?

Snow: Yes.

Felipe: How would the relationship between the manager and the finance manager work?

Ramsey: Certain tasks that they are both involved with they would still have to communicate with each other. For example, if Andrea is ordering food, the finance manager is making sure they're not being invoiced twice or something.

Snow: Also, for reimbursements, the finance manager has no signing authority but they would be checking invoices together to make sure they add up.

Felipe: So one would have more authority than the other?

Ramsey: We talked to Andrea before or anything, and if they're butting heads on issues, these would be communicated to us first and then brought to the Coffee Bar Board during the monthly meetings.

Abby: Will the Diabolos manager have a seat on the hiring committee?

Ramsey: For this position, yes.

Michelle: Is there a reason why they don't have any signing authority despite the fact that it's their thing?

Ramsey: The two signing authorities are the manager and the core exec, so it would never bypass us. It would be a conflict of interest if they're managing the books and are a signing authority.

MOTION CARRIES.

8. JCR Balcony Revitalization

Daman: The balcony isn't used for anything except storage. It's out of the way and the JCR is inaccessible, but the balcony is even more inaccessible if you're not able-bodied. I want to make use of the space but in a way that doesn't make it exclusive, so if you can't get to the balcony, you can get the exact same experience at the JCR main ground. I want to get rid of the storage there and that's going to have to go somewhere else, and I want to make the balcony a student space. The idea is that I was going to put bean bag chairs up there as well as up in the JCR proper. I haven't figured out if they'll be stored in the Lit office or not, but I think it'd be a nice place where people can play board games and sit on bean bags and drink Diabolos coffee. The main concern is inaccessibility so any experience up there has to be able to be recreated in JCR proper.

Sylvia: It's a cute space that isn't being used because there is storage up there. Do you know if we have outlets? We have two right now in the floor. I think it's a good idea to replace the floor as long as we keep in mind that we don't make it exclusive.

Felipe: What exactly does that mean for us? How are we involved? It sounds like revitalization will take place whether we like it or not.

Michael leaves the room at 12:05 PM.

Daman: I just wanted to ask council if it's worth the money to do it. It will come from capital, but I wanted time to discuss it outside of the main budget.

Felipe: How do we address isolation with the balcony?

Daman: The thing right now is that no one ever uses it. The CSC is a bit isolationist because of the cliques, but with the balcony, there's no community and I can definitely see a community that can be exclusive as the space and community develops, but right now, the JCR is used just for people to sleep and leave.

Albert: Would we be paying for these board games?

Daman: Yes, it would come out of the Lit's capital budget.

Albert: Would people put the board games back?

Daman: Do you think it's a good idea to leave the board games lying around or would they disappear overnight?

Paul: There's an honour system that comes with a semi-closed community. But just starting out is the most dangerous time.

Daman: We could have a rental system with T-card. But people are only going to come around if the games are lying around.

Snow: The follies use it sometimes for production purposes, so would they need a new space?

Ramsey: I just talked to Marie and Jules and there's no production in the JCR this year, but if they're rehearsing in the JCR, we agreed that they would store stuff temporarily in the office next to the archives and would get a key from us, or the archives, or the ancillary office but for a limited time in a way that that office is still useable.

Julia leaves the room at 12:09 PM.

Sameer: The JCR is going to be a different space from the CSC, Hopefully, there will be more traffic at the Lit Office if we keep the board games rather than having them disappear.

Felipe: This is also a different way to engage students and also make sure things are signed out with the students and keep them engaged with the council.

Sylvia: This would bring more traffic to the Lit office on top of having the cheapest printing on campus. We could also just set up a table outside the office for sign-out.

Julia re-enters the room at 12:12 PM.

Abby: We might create an environment where only Lit bubble will know about the board games, but other students who don't know the Lit exists will not know to get board games from there. It might just turn into a thing where people who already engage with the Lit will get to participate, but if we keep them out in the open, they're going to use it regardless. We could also address that though outreach or social media stuff, but we need to make sure people who aren't super familiar with the Lit but still use the JCR can access it.

Michelle: Sign out might be a problem because the Lit Office is only open from 10 - 4 PM. We could have cute little posters about board games signing out using their T-card at the Lit Office. The only problem is that people can't play in the evening.

Aidan: Diabolos could take over once the Lit Office closes. The possible exclusivity is something I wanted to talk about and it could be an issue by virtue of the fact that the balcony is inaccessible and has a higher risk of creating a more exclusive environment because it is inaccessible. We could divert these activities to the main floor rather than the balcony.

9. **Discussion on Implementation of Land Rights Acknowledgement Statement (Appendix B)**

Chim: Some student societies before meetings do a land rights acknowledgement statement, which I forwarded to you all in your emails. It acknowledges history of U of T in relation with the aboriginal community and what the ground of U of T was used before. What are your thoughts about implementing this before meetings and public events? I think it's important to address history as a university and to acknowledge these land rights.

Ryan: I agree about implementing a land rights acknowledgement and centering narratives of indigenous populations but there is something problematic, not in acknowledging land rights, but moving forward in that I don't want to see this statement as a performance. Indigenous rights need to be put at the forefront of issues, and as commissioners and reps, we should all think about how we can better represent indigenous people's issues within the UC Lit. I think we should do this, I'm in agreement with it.

Daman: I'm in support of this. At the UTSU, it felt like a formality rather than being a meaningful statement that everyone digests and understands. Some of the community elders disagreed with the UTSU statement as some statements were problematic in some sense and inaccurate. Before adopting the UTSU version, we could check in people who were actually affected by this as well as community elders.

Chim: I got this one straight from Farah, the VP Equity, which is the most accurate and most relevant to the University of Toronto. There are other ones as well and we could check in with community leaders to make sure it is the most accurate.

Felipe: I would be good to volunteer time to consult community elders.

Daman: Vic made their statement in collaboration with First Nations House which has community elders, so it might be good to look into that.

Chim: I don't want this to be a performance and I want them to realize that this is a step forward rather than an end goal. Equity is a dynamic process, so I hope this can be reflected in our work and in making tangible steps for equity.

Abby leaves the room at 12:24 PM.

Ryan: If we want to direct Felipe and Chim to get in contact with indigenous elders to make sure our lands rights acknowledgement statement is good, do we have to legislate that?

Daman: I think we can just let the equity commissioner deal with it rather than legislate it.

Ramsey: Is this for every meeting or at certain meetings?

Daman: Chim wanted public forums for item number 10, which is the equity statement separate from this, like in AGMs and town halls. Any concerns about this can be brought up at the end.

10. **Discussion on Implementation of Equity Statements Before UC Lit Public Meetings (Appendix B)**

Chim: Before a lot of meetings, student governments have equity statement that is read. The one used by the UTSU is attached to the same form as the Land Rights acknowledgement statement. We want to keep equity and inclusivity in mind and basically assume that we will honour those values and everyone feels comfortable and safe going from there. We can also implement an equity officer who can come see me if they have concerns, whether it be myself or my deputies as equity officers. This is someone who I would want to bring up and want to use for public meetings, AGMs, stuff like that, so if we have meetings and interactions with Society members, equity can be pushed at the forefront.

Abby re-enters at 12:27 PM. Francesca leaves the room at 12:27 PM.

Michelle: The equity officer could be one of the equity deputies, who is a lot more helpful and knowledgeable in equity than us. They're used quite frequently at UTSU AGMs where people do have problems with some things so it would be a good resource to have.

Chim: If everyone is in agreement, the equity statement is attached to the same form as the land acknowledgement statement.

Francesca re-enters the room at 12:29 PM.

11. **Budget Process (Mei/Urbanik)**

Snow: Please don't take anything personally. We are all aiming to balance the budget.

d) BIRT Council hear a first reading of the proposed Summer 2016 Budget.

Snow conducts a first reading of the proposed Summer 2016 Budget. *Michael re-enters the room at 12:46 PM.*

MOTION CARRIES.

e) BIRT Council hear a second reading of the proposed budget, with amendments pending.

iv. BIFRT council propose any increases to the budget.

BIFRT council increase line item 1205 (Capital: WiiU & Smash) by \$340.

Paul: I would like to propose an increase to capital for UCOC's budget of \$340 to buy a WiiU and Smash that would be central to a lot of events on line 1205. It's a really hype game and you would get a lot of people cheering on the side.

Daman: This would be for CSC?

Paul: Yes. Abby and I have been talking about that this year. It's a great way to get new people in the CSC community which is something we desperately need. It's a really hype way to introduce new people among events that wouldn't cost much. I've done the research and this is the max it would cost. The WiiU and Smash bundle costs \$320. If there were used ones, we would get a used one, but I don't want something sketchy.

Daman: I like the idea of the Smash and Wii. My only concern is there are issues with the projector so we would have to think of costs of maintaining the projector.

Abby: The projector, as of right now, works. It's been working for the last two months.

Daman: If it breaks, we might have to budget for it. Is this going to be something the CSC can use for regular hours or just for events?

Sylvia: For those who weren't here last council, this was a discussion at last year's council that was tabled. I still have access to those responses and the overwhelming responses were yes. What is the set-up? Would this be under the CoCos or UCOC jurisdiction?

Michelle: Even if the projector breaks, it's used for other things. The smash tournament we held was a great way for diverse group of people to show up at the CSC as there were maybe 100 people.

Abby: We would set video game hours to monitor the system to make sure it doesn't get broken or taken. We can use video games in the main space and to make sure they aren't intrusive in the space, we could advertise these hours on the UCOC board. Secondly, there would be solid hours that people can come in and play video games, where the cabinet is unlocked and ready to go. The Xbox is there but not used that much because you need a key for the cabinet. Implementing this hour system would let students know what hours they can use the Xbox and WiiU. If the projector breaks, it would need to be replaced anyways, it isn't just pertinent to the WiiU.

Ramsey: Just a clarification, if the projector breaks, it wouldn't go out the Lit budget – admin would pay for it.

Albert: How many remotes are in the bundle?

Paul: The bundle I'm talking about has just default stuff. We can budget for remotes later and maybe use a 3DS for controllers, or we could just use remotes, but having the WiiU is an immediate thing.

Felipe: We said we don't pay for the projector, but there's a projector budgeted in line item 1203?

Ramsey: That is the Lit's projector. 1203 is not the one in the cage in the CSC.

Chim: If we need remotes, I can bring them myself as well.

MOTION CARRIES.

BIFRT council increase line item 205 (Vice-President: Misc. Food) by \$150.

Daman: This would be a food budget to buy food for volunteers that clean up the JCR or help with events. It won't be food for events. It helped a lot last year and was budgeted at \$200 and was cut to \$100 later.

Snow: It was used more in Fall/Winter budget. It was useful in the Fall/Winter year budget, but last year it wasn't used in the summer.

Michelle: What kind of events do you anticipate this will be used in the summer?

Daman: I wanted to clean the JCR and JCR spaces. \$200 is a bit much for that, but if we're going to spend 8 hours cleaning, it would be good to have food for that. Especially for balcony changes, there will be serious clean up in the JCR this year. We can cut it and not eat, and it won't be the worst idea and would be a good way to save \$200.

Michelle: I think \$200 might be a little excessive.

Ramsey: We can also friendly amend the amount.

Michelle: I think \$100 might be suitable. Is it a meal or pizza? If pizza, then \$100 is fine.

Victoria: How many people?

Abby: If it's mostly council members helping, then we shouldn't budget to feed ourselves.

Albert: People do just stick around after events that aren't necessarily council members like in coffee houses, and some people just clean up afterwards.

Francesca: 30 people is a lot so \$200 is reasonable for working the whole day or cleaning the JCR.

Daman: We could have a really small one before prep week.

Abby: We might need more before then because there will be execs so they need more food.

Ramsey: It's technically friendly amended to \$100 right now.

Daman: Could we friendly amend it to \$150?

Ramsey: Yes, moved by Sameer and Daman.

MOTION CARRIES.

BIFRT council increase line item 1206 (Capital: Speakers/Microphone) by \$200.

Sameer: I want to propose an increase to capital 1206 speaker/microphone to make meetings accessible on Skype. I'm putting in \$150 right now since the prices may have changed. If this is a long-term investment, we can go for Panasonic ones but it costs \$450s, so I went for the lower costing ones. I don't know what hardware they're using but it's a bluetooth speaker and the frequencies are fine. The cost right now on sale is for \$85. A duplex speaker is better but normal speaker might be okay.

Michelle: The lit has speakers.

Sameer: These are actual USB with aux and 1.5 mm plugs that can't be plugged in anywhere else.

Daman: I'm going to propose a friendly amendment to \$200.

Sameer: I accept the friendly amendment.

Daman: We tried to Skype in people and had significant problems with good speakers and stuff, but when people speak, often times it's hard to hear them.

Snow: I don't too much about technology but is it just better to get an adapter? I don't want any more equipment to take up space.

Sameer: It's really small.

Sylvia: I think it's a good thing. It might be good for streaming stuff for coffee houses too since we had issues with it in the past.

MOTION CARRIES.

BIFRT council increase line item 1101 (Spirit and Communications: Website and Advertising) by \$100.

Sylvia: I would like to increase it by \$100 to bring that to \$300. This is mainly for advertising so I can buy supplies to redo the board outside and give us more money for Facebook advertisements.

MOTION CARRIES.

BIFRT council increase line item 504 (Equity and Outreach: Rocky Horror Picture Show) increased by \$100.

Chim: I forgot to budget for tax. I used Cyrus' number from drag show to budget for this. I have the actual numbers now which are a bit cheaper, but that's why I'm only asking for \$100 since tax is technically budgeted for the most part.

MOTION CARRIES.

BIFRT council increase line item 801 (Social: Back to School Club Night) by \$50.

Francesca: I underbudgeted. \$50 isn't enough for posters and wristbands so I thought an increase was reasonable on my part.

MOTION CARRIES.

BIFRT council increase line item 802 (Social: September Meeting & Board Game Social) by \$40.

Francesca: I'm planning to have a board game social after the meeting so \$40 is for more pizza.

MOTION CARRIES.

Snow: After all these increases, our deficits stand at \$1598.92.

Ramsey: Note, capital is a separate budget so any increases and decreases don't affect our operating budget.

v. BIRT council propose any decreases to the budget.

Snow: Question for jerseys and capital. We've been using so much from capital and I don't want to deplete it. I understand where you're coming from but I think we should have a system in place before we purchase anything.

Sameer: In our meetings, we've worked it out to have a solution for years so this will be our team kit. They will all look the same. We're not going to customize them with names and we're putting numbers that the sport requires. The only ones with different prices are due to safety or regulations. We can't get t-shirts that everyone else gets for volleyball and rugby shirts have to be rugby shirts or else it is harmful. So we're just putting numbers on the shirts and a uniform design with whoever is going to design them. What's going to happen is that we will release them for the captains and then either give it to them to keep or take it back from them, but then it would fall on us to do laundry. We could get them back and order jerseys for every single sport that UC plays.

Snow: Can you collect a deposit? So if they keep their shirt, we won't lose \$8000.

Daman: Remember that approving the budget means approving capital even though it is separate from our budget.

Felipe: Can we table projected capital so we can get more research?

Sameer: These are overestimates, but all money that gets saved will get to be saved in capital.

Daman: If you wanted to table all of capital just for one thing, and then we can amend the budget at the next meeting or capital. So instead of tabling capital as a whole, we just change it to 0, act like it doesn't exist and add it in later.

Paul: What happens to all items budgeted in capital?

Snow: We can approve everything as is and revisit that item when we have more time.

BIFRT council decrease line item 805 (Social: Halloween Club Night) by \$500.

Francesca: We're collaborating with AVSSU so we worked things out that she would pay \$500 for some of the costs. Might be able to pay more or less, but it should be enough for the venue.

MOTION CARRIES.

BIFRT council decrease line item 115 (President: Sustainability Committee) by \$500.

Snow: Jon thinks that \$1000 is a little much. What type of events are we anticipating for the summer?

Ramsey: I budgeted \$1000 because I wanted sustainability committee to act like a commission. They all have about \$1000 budgeted for their events and I'm hoping sustainability committee gets put together by mid-summer to give them enough time for half the summer and October to budget events and initiatives that they'd like for a commission starting halfway through the summer.

Snow: I think they can use more money in the Fall/Winter budget and can keep going.

Daman: I think \$500 is enough until October and we should put more money into it, but into the school year.

Felipe: I'd also like to motivate for this since we don't know what the sustainability committee is going to do yet.

Aidan: If anything, the mental health committee is a huge issue all across campus especially during the summer and we can put increases there. We already have it established for us to meet each other and start planning and concrete initiatives for the year since it's a big issue on campus.

MOTION CARRIES.

Decrease line item 113 Summer Student initiative fund by \$250.

Snow: Jon said that he looked at last year's budget that used \$613 but two summers ago none of the budgeted is used.

Ramsey: I am strongly against this. I think this is a good staple amount. Two years ago was a mess. We've already got a request to use it for the summer, but in general we always want to encourage students for events during the summer or October and to promote it more and have students use it more.

Chim: I agree with you. If we're trying to save money, it shouldn't be from the student initiative fund. Perhaps it should be taken from summer rep initiative fund.

Paul: I think Chim's proposal is a better idea. Do any reps have any plans for the summer?

Ramsey: It's more like a sporadic thing right now. I can take a straw poll.

Sylvia: I think it is better to take from the rep. And if one of the arguments is that it isn't used, that's one of the problems that we are trying to solve.

MOTION DEFEATED.

BIFRT Line item 1006 food contingency from \$200 to 0.

Aidan: That was made as a cost-saving move, but as you can see in the budget, it was meticulously planned out. Any food that is needed can be done by collaborating with other groups if necessary.

Ryan: I support this motion. I'd also want to thank Aidan for his immaculate budgeting.

Aidan: I think immaculate is the term used for Jesus and Mary. Do you mean meticulous?

Ryan: I went to Catholic School for 12 years so I definitely know what immaculate means. *(I'll delete this)

MOTION CARRIES.

BIFRT council decrease line item 116 (President: Mental Health Committee) by \$100.

Felipe: I haven't heard anything from council. I proposed it because this past year, there have been concerns from the UC community that funds are frivolously spent on mental health initiatives and I want to mitigate that and allow the committee to operate better.

Michelle: Elaborate on frivolously?

Felipe: The handbook was produced and a lot of people in UC community were speaking about how a lot of money was improperly used on this and was more expensive than it needed to be. I'm trying to represent the students on this issue.

Aidan: I wanted to ask Felipe that aside from the zine, it was funded mostly by the central student initiative funds but I think a lot of people understand that it wouldn't be budgeted towards another zine, but more meetings and collaborations.

Snow: None of the money for the zine came from the Lit, but the central student initiatives fund.

Felipe: It isn't a substantive change and while I haven't heard from anyone about what they're doing, I don't think it would affect their operations over the summer.

MOTION CARRIES.

BIFRT council decrease line item 104 (President: Secretary Honorarium) by \$60.

Ramsey: A meeting was counted twice by accident. We will probably meet at the retreat so there are only five meetings for the summer budget.

Snow: Point of information, does April count?

Ramsey: Yes, it does. So I guess we counted right the first time. But we still need to vote on it.

MOTION DEFEATED.

BIFRT council decrease line item 103 (President: Speaker Honorarium) by \$50.

Ramsey: I miscounted. Eric isn't here for two meetings.

MOTION CARRIES.

BIFRT council decrease line item 505 (Equity and Outreach: Volunteer Days) by \$40.

MOTION DEFEATED.

BIFRT council decrease line item 506 (Equity and Outreach: Equity Talk 1: Equity 101) by \$35.

MOTION CARRIES.

Snow: Currently, deficit is at \$219.32.

vi. **BIRT council propose any final changes to the budget.**

BIFRT council decreases Contingency by \$113.92.

Snow: If I decrease the contingency and the other item gets approved, then we have a balanced budget.

MOTION CARRIES.

BIFRT council decreases line 114 (President: Summer Rep Initiative Fund) by \$100.

Chim: It's a small enough change that it won't affect any planned operations, and as Paul's straw poll pointed out, there are no events later in the summer and there is always time to change it.

MOTION CARRIES.

Motion for a 5-minute recess. (I missed who first/seconded)

Daman: Basically what we're doing is recessing for five minutes to go over the budget for 5 minutes. It's a recess for the purpose of something meeting related. There is a habit that when we recess, we don't get back. Just spend the time for reading the budget.

MOTION CARRIES.

The meeting recesses at 2:05 PM. The meeting resumes at 2:10 PM.

Ramsey: Our point for the budget is not to micromanage and go line by line but just to make sure that everything is being used appropriately.

Felipe: Some of your meal costs are 0 dollars and that baffles me.

Julia: All the breakfast costs are lumped into one lump sum. So that's why some of the totals are at 0.

Abby: Dinner with red and white is budgeted by services.

f) BIRT Council hear a reading of the amended budget.

Snow conducts a final reading of the amended budget.

12. BIRT Council adopt the revised budget, as amended, for the Summer 2016 item, effective immediately as the UC Lit operation budget until October 31st, 2016 (Mei/I missed who seconded)

MOTION CARRIES.

13. Other Business

Daman: Just a reminder that welcome day sign-ups are happening. If you haven't signed up yet, please do. I'm not going to make you do it but please. Please.

Abby: At Welcome Days please encourage the first years to sign up for Orientation. And also MyJourney.

Daman: Ramsey forwarded you Rochelle's email. If you are free that weekend, you are expected to be there.

Felipe: My friend is asking about reimbursements about SLC.

Ramsey: Central student life will reimburse your friend individually once they get in contact with them.

Sylvia: We need pictures of people for the board. Not necessarily today, maybe at the welcome days.

Sameer: We play sports at 3 PM everyday and it's either Frisbee or soccer. We usually play at front campus.

Daman: Who is we?

Sameer: Me, Ramsey, Paul, CSC, and Eric after cheeky nandos.

Abby: Registration is open for orientation soon. MyJourney should be open by June 8th and Orientation registration should be open by June 1st.

Ramsey: There is the retreat in Mid-July. Would you guys be down for a social before that? Not like this budget meeting though.

Daman: Ramsey posted about this earlier but the council retreat is scheduled for July 16 and 17th. We've given you two months' notice so everyone should be there. It's going to be a council meeting and we're going to be strict about this.

14. BIRT the meeting be adjourned (Singh/Beyn)

MOTION CARRIES.

The meeting is adjourned at 2:28 PM.