



Attendance

Core Exec

PRESIDENT: Albert Hoang
VICE-PRESIDENT: Victoria Kourtis
FINANCE COMMISSIONER: Raye Negatu

Executive

ATHLETICS COMMISSIONER (SKYPE): Benjamin Wang
LITERARY AND CREATIVE ARTS COMMISSIONER: Kaitlyn Ferreira
OFF-CAMPUS COMMISSIONER: Sara Mandia
SERVICES COMMISSIONER (SKYPE): Martha Beach Bartel
SOCIAL COMMISSIONER: Tua Hytonen
SPIRIT AND COMMUNICATIONS COMMISSIONER: Dan Proctor
UNIVERSITY AND ACADEMIC AFFAIRS COMMISSIONER (SKYPE): Danielle Stella
MENTAL HEALTH COMMISSIONER (SKYPE): Thomas Pender
SUSTAINABILITY COMMISSIONER: Michelle Zhong
EQUITY AND OUTREACH COMMISSIONER: Mira El Hussein

Representatives

UPPER YEAR: Michelle Beyn
(LATE) Mahzeb Ashraf
Sameer Rai

MIDDLE YEAR: Paul Schweitzer
Sarita Bhukal
Aster Gerard
(SKYPE) Miranda Desbiens
VACANT

FIRST YEAR:

UTSU Directors

UTSU VOTING DIRECTOR: Aidan Swirsky
(LATE) Anushka Kurian

Staff

SPEAKER: Ryan Gomes
SECRETARY: Snow Mei

Guests

STUDENT LIFE COORDINATOR: Meng Lim
ORIENTATION CO CHAIR: Lindsay Kruitwagen
UC STUDENT: Shania Perera

Not in Attendance

UCRC PRESIDENT:

MIDDLE YEAR REP:

UTSU VOTING DIRECTOR:

Artur Khasanov

Priya Gupta

Olivia Jordan

Kshemani Constantinescu

1. Call to Order

The meeting is called to order at 5:42PM.

Ryan: Keep in mind that there may be accessibility issues if the meeting goes on too long. It is of course important to discuss all important budget items.

2. Land Acknowledgement Statement

Mira El Hussein reads the Land Acknowledgement Statement.

3. BIRT the previous council meeting minutes be approved as presented (Kourtis/Swirsky)

MOTION CARRIES.

4. BIRT the agenda be approved as presented (Kourtis/Proctor)

Motion to amend agenda to include new motion #9: "BIRT council appoints a student to the Conflict Resolution for Student Societies." (Motion by Albert)

Aidan: Is it necessary to choose the student by this meeting, because it should be someone not on this council?

Albert: We need to have the name in by June 1st. It was told to us last minute and it's last minute on our end. Last time we talked about it briefly.

Mira: Could we put forward some names?

Albert: We could do an informal nomination, to put in the name for Mike LeSage.

Dan: Last year I was approached two weeks before the meeting to be on this.

Michelle: Do you have anyone in mind for this?

Albert: I guess we can come up with names, ask them and then informally figure out which names to submit to Mike LeSage.

Meng: In the interest of time, the submission is technically due June 1st but the delegate starts their term in August so it can be selected at a later meeting.

MOTION CARRIES.

BIRT the agenda be approved as presented.

MOTION CARRIES.

5. **BIRT council reports are approved as presented.
(Kourtis/Ferreira)**

MOTION CARRIES.

6. **Reports**

a. **President**

Albert reads his report.

Aidan: Where would we find postings for convocation jobs?

Mira: It was in an email from UC.

Aidan: Could you also let us know in advance about the SGRT meetings?

Albert: I did send an email out but I don't know if UTSU reps were included in the email I sent. I will make sure next time.

b. **Vice-President**

Victoria reads her report.

c. **Finance**

Raye reads her report.

d. **Athletics**

Ben reads his report.

e. **Equity and Outreach**

Mira reads her report.

f. **Literary and Creative Arts**

Kaitlyn reads her report.

g. **Mental Health**

Thomas reads his report.

h. **Off-Campus**

Sara reads her report.

i. **Services**

Martha reads her report.

j. **Social**

Tua reads her report.

k. **SCC**

Dan reads his report.

l. **Sustainability**

No report.

Michelle: So basically submitted small budget – 2 sustainability meetings, and documentary night and BYOC but its possible to collaborate with other events. Also let me know about the Diabolos mugs because we can possibly sell them along with the coffee.

m. **University and Academic Affairs**

Mahzeb reads the report.

n. **Middle Year Representatives**

No report

Paul: We talked about 3 events using the rep initiative fund. Cheesy reps – a dream Albert and I had last year where we eat some cheese. There will also be lactose free cheese. That's one event of the 3.

Aster: We're talking about ideas but we haven't allocated what we want to spend the rep initiative funds on. When we meet the first years we'll figure out what we want to allocate our money for, and we want to hear about what the first years want to do.

Victoria: General comment: the funds allocated now won't be transferred over to the next budget. The fall/winter budget is a totally new budget and new funds that you'd have.

o. **Upper-Year Representatives**

No report

Sameer: Talked about some events – i.e. getting to know the Lit. Interest in events and people knowing what’s going on in UC has dwindled. It doesn’t have to be info session where the Lit talks at people. We were thinking kind of a coffee with the profs thing where we’re just hanging out. We’re also discussing new ways to advertise, posters and stuff. It reaches audiences that we can’t usually. Other than that we didn’t budget for much for the summer. Also for all the reps: our focus should be on meeting new first years and attending welcome days!

p. **Orientation**

Michelle and Lindsay read the report.

q. **UC Review**

No Report.

r. **UC Follies**

No Report.

s. **Diabolos**

Snow reads the report.

t. **UCRC**

No Report.

u. **Gargoyle**

Shania: Most of our budget is allocated towards pizza and printing but that's usually determined during the school year so we don't have anything planned for the summer.

v. **UTSU**

Aidan: UTSU commissions should be up and running soon. The UTSU met with the Black Liberation Collective earlier this week to discuss a second legal opinion for the Sandra Hudson lawsuit. I will send the minutes the BLC took to everyone's email.

w. **SLC**

Meng: I hope we can get through today’s budget process as efficiently as possible. Our office is hiring Pre-UofT student life intern. We’ve also reopened our one work-study position both of which have been communicated on our social media pages and the CLN. Please help us spread the news. Also I’ll be on vacation for a week and a half next week. I’ll still be

available on email but I won't be at the next meeting. Don't hesitate to reach out to talk about anything.

7. BIRT the Budget Process below is approved (Negatu/Mandia)

a. Be it resolved that Council hear a first reading of the proposed Summer 2017 Budget

Albert: Please speak up, especially those on Skype!

Raye: I don't talk as fast as Snow, but I'll try my best!

MOTION CARRIES.

Raye does a preliminary reading of the budget created by the Executives.

b. Be it resolved that council hear a second reading of the proposed budget, with amendments pending.

i. Be it resolved that council propose any increases to the budget

a. Dan proposes increase on Line 1101: from \$210 to \$300, increase of \$90.

Dan: This is likely cheaper than \$90 but I don't know exact price but I'm being safe. These are calendars posted around UC. The calendar for November is paid for in October.

Michelle: Could this possibly be from Vice President's budget?

Victoria: Are these all around residence?

Dan: Yes.

Michelle: Should this money still be considered?

Item is withdrawn. It is redundant in the Vice President's printing budget.

b. Mira proposes increase on new Line 505 from \$0 to \$370.

Mira: I realized I didn't budget for Rocky Horror. I'm collaborating with New College and Tua. This is for food and drinks for the event.

Dan: I noticed social budget – food is budgeted for Halloween event. Do you need to budget this extra food?

Mira: Yes, this is extra food that you need especially with alcohol being served. We didn't expect to have as many people as we did last year, so it's largely food but also a contingency budget as well.

MOTION CARRIES.

- c. **Michelle Zhong proposes increase on Line 1401 from \$300 to \$350.**

Michelle: Commission Meetings and two events I mentioned. That just adds up to \$350.

MOTION CARRIES.

- d. **Kaitlyn proposes increase on Line 1205 from \$0 to \$250.**

Kaitlyn: The Mic is dead, it's gone, it's over. Every single commission and UCRC uses the sound locker, so it's important to have all our stuff up and running for the year.

Mira: Did you research the price?

Kaitlyn: Ryan was very sweet and searched up the price for me before we changed over positions. It'll be around \$226.

MOTION CARRIES.

- e. **Mahzeb proposes increase on Line 1003 from \$105 to \$205.**

Mahzeb: So we're doing \$20 per person as thank you gifts for the 5 speakers.

MOTION CARRIES.

- ii. **Be it resolved that council propose any decreases to the budget**

- a. **Dan proposes decrease on balance on Line 1102 from \$3150 to \$1000 (by \$2150: \$1650 decrease in expense, \$500 increase in revenue)**

Dan: Allotted \$2000 initially and it's not going to work out, nobody's going to pay that much for boxers/socks. I calculated revenue wrong only up to UCADAN so that was my calculation error.

MOTION CARRIES.

Mira: Albert what is your orientation giveaway?

Albert: The clipboards.

b. Mira proposes decrease on Line 112 from \$1000 to \$700.

MOTION CARRIES.

c. Albert proposes decrease on Line 113 from \$500 to \$0.

Albert: Do reps have ideas for summer?

Paul: I'd be more comfortable if there was a small \$100 or \$150 for reps who have a good idea.

Sameer: We could also as reps use the student's initiative fund. So I don't mind the full decrease but it could be good to keep it.

Mahzeb: I think the students initiative fund should be used by other UC students, and we as reps should have our own fund.

Friendly amendment of decrease on Line 113 from \$500 to \$150

MOTION CARRIES.

d. Dan proposes decrease on Line 1005 from \$200 to \$0.

Mira: Could we cut it down to \$50?

Victoria: The commission meeting line has money for food, why do you need this food contingency?

Mahzeb: Contingency is for UCADAN in case we need more food.

Mira: I think that \$100 is too much for food contingency. I'm not the commissioner and not trying to overstep but I think it could still be reduced.

Kaitlyn: If the food contingency is used for UCADAN, trivia night is being moved up for the day, just a little later than the UCOC pancakes, so the amount of food budgeted may not be necessary. They'll be getting pancakes and lots of food already.

Sara: What Kaitlyn said. We're going to have a lot of food going, so this contingency may not be necessary.

Meng: Contingency is risk management strategy. For something like UCADAN, you have no obligation to provide food to students, once it runs out it runs out. There's no need for this contingency, this money could be used for a separate idea or initiative.

Danielle: My budget is just food and prizes so I'm flexible. The point of contingency is a backup, but I was very open to decrease it if possible. If council wants to decrease it to \$50, I'm fine with that. I'm fine with \$98 for 1001 and \$50 for 1005. It's very friendly. All is good guys I love you.

Sameer: It's fine if they have the \$50. I think commission meetings shouldn't be decreased.

Dan: I accept this friendly amendment.

Friendly amendment by Mahzeb to decrease Line 1005 from \$200 to \$50

MOTION CARRIES.

e. Martha proposes decrease on Line 701 from \$5107 to \$4881.

Martha: The price is lower than I expected. I thought it was going to be \$1450 but he wanted to only increase it by 50 cents last year because we always work with them.

MOTION CARRIES.

Ryan: No one can hear you Danielle. That came out meaner than I thought.

Raye: For orientation, can you explain why your revenue went up by \$2000? And why you're requesting \$14000?

Michelle: We have almost \$0 in our account because of last year's orientation deficit. We have a lot of inflation costs. Last year orientation didn't have a contingency on the entire budget. There are scheduling things that haven't been figured out yet because UTSU is still changing things around. We're not sure what exactly we're putting into where; we just have a general gist of what's going on.

Raye: Do you know how many events you're unsure about?

Michelle: At least two or three.

f. Dan proposes a decrease on Line 402 balance from \$920 to \$540.

Dan: Friendly to any amendment of Ben's since it's his event. Cutting 40 tickets to 30 tickets. And I'm suggesting we're increasing revenue from \$15 to \$20 tickets.

MOTION CARRIES.

g. Kaitlyn proposes a decrease on Line 602 from \$1450 to \$1250

Kaitlyn: Tua already budgeted for it.

MOTION CARRIES.

h. Sara proposes a decrease on Line 909 from \$200 to \$0 (Moved to Capital)

MOTION CARRIES.

Mira: Did Danielle look for a cheaper pizza place? Pizzaiolo is expensive.

Danielle: I did look at Pizza Nova, which is \$13 & tax instead of the \$17 per pizza.

i. Danielle proposes a decrease on Line 1002 from \$353 to \$322 & Line 1004 from \$120 to \$104.

MOTION CARRIES.

j. Mira proposes a decrease on Line 803 from \$100 to \$50 & decrease on Line 804 from \$100 to \$70.

MOTION CARRIES.

k. Albert proposes a decrease on Line 111 from \$200 to \$150.

MOTION CARRIES.

l. Dan proposes a decrease on Line 1103 from \$100 to \$40.

Dan: The commission meetings never cost more than \$20.

MOTION CARRIES.

m. Mahzeb proposes a decrease on Line 1001 from \$150 to \$132.

MOTION CARRIES.

iii. **Be it resolved that council propose any final changes to the budget**

a. Ben proposes an increase on Line 401 from \$470 to \$1745.

Ben: These are intramural fees we have to pay for.

- b. Ben proposes a decrease on Line 404 from \$100 to \$80.
- c. Victoria proposes a decrease on Line 204 from \$650 to \$600.

Omnibus voting of Line 401, 404, and 204

MOTION CARRIES.

- d. Ben proposes a decrease on Line 403 from \$100 to \$60.

Sameer: I think we should keep the commission meeting funding. In regards to the student's initiative fund, I'd say we could cut it down more.

Mahzeb: I'm fine with decreasing the student's initiative fund a little bit but not more.

Paul: If you do cut it please don't cut it down too much. Also both Sara and I have to go but if you have any questions about the UCOC budget please let us know.

Victoria: If commissioners want to decrease their budget I think it's fair to cut it, I don't see why we aren't letting them and proposing we waste more time.

MOTION CARRIES.

- e. Raye proposes a decrease on Line 1301 from \$14000 to \$13000.

Sameer: If orientation co chairs think it's fine I think we could go that way.

Michelle: It's aight.

MOTION CARRIES.

- f. Raye proposes a decrease on Line 304 from \$200 to \$100.

MOTION CARRIES.

- g. Albert proposes a decrease on Line 114 from \$150 to \$0 (Moved to Capital).

MOTION CARRIES.

- h. Michelle proposes to move \$75.10 into contingency, from \$6475.57 to \$6550.67.

MOTION CARRIES.

c. Be it resolved that Council hear a reading of the amended budget.

8. **BIRT Council adopt the revised budget, as amended for the Summer 2017 term, effective immediately as the UC Lit operation budget until October 31st, 2017.
(Negatu/Gerard)**

MOTION CARRIES.

Motion to amend agenda to include new motion #9: “BIRT council appoints a student to the Conflict Resolution for Student Societies” is withdrawn.

9. **Other Business**

Aidan: During the meeting, the UTSU sent out a statement that corrected some inaccuracies within the BLC minutes he sent earlier, so I will forward that statement to everyone on the Lit as well.

Victoria: I won't be here for the next week.

10. **Quote of the Meeting (Kourtis/Beyn)**

Paul: Everyday I look at my laptop, and all I see is disappointment.

11. **BIRT the meeting be adjourned (Victoria/Beyn)**

Meeting Adjourns at 8:15PM.

President:

Hey Lit family,

Pretty quiet since the last meeting. Some things to update on:

- SGRT: SGRT met this Thursday and discussed a variety of things. Some notable topics of interest are striking a committee to draft a constitution as well as creating subcommittees to support the Finance Commission roles in each division. Minutes will be uploaded later, so if you're curious to see what the meeting was about, they'll be posted on the Facebook page after approval/minimal edits.

-JCR Wall Names are up

- Hiring: This month and next are going to be a lot of hiring, so please continue to promote and share these positions that the Lit posts! Currently, UC Review EiC applications are up, but in the following weeks I will be posting applications for WUSC co-directors, photographer, Elections and Web coordinator.

-UC is hiring students to work during convocation to hand out regalia to the new grads. It's a nice way to see the grads off and make some money while doing it, so consider applying if this is something you're interested in!

-Welcome days: June 3 and June 17 are the UC Welcome Day dates, so please sign up for at least one of them when the sign-up list comes out. It's a great way to meet incoming frosh and promote UC. It's most likely that if you're an Orientation Leader or Exec, those students will make the decision to sign up for frosh or be put in your house based on their exposure to the student life here, so it's really important we hype up UC.

-I'll be putting out Doodle polls for Coffee Bar Board and Hiring Committee very soon to schedule dates to meet. In addition, we're going to be meeting with individual execs and the rep groups to discuss their goals for the year, ways to include your members, and just a casual chat hopefully accompanied by ice cream.

Vice-President:

Good evening sunshines!

Welcome to your first budget meeting of your term! Remember to take a deep breath and all will be okay!

My budget is just focused on paying bills and providing a cushion for the summer retreat where we are going to bond and make sure that we are the best leaders we can be so that we can reach the most amount of students this coming year!

Aside from the budget, please don't forget that the UC Welcome Days are coming up in June! This is our first chance to engage with the new kids on the block!!!! You will need to bring the greatest amount of spirit that weekend so the "home" connection is there early! Enjoy your long weekend

- Vic♥

Finance:

The Finance Commission isn't doing anything this summer except a couple of meetings; ~2 with the entire commission and ~2 with just me and my deputies.

Athletics:

Hello everybody! Athletics has a lot going on between now and October; I'll break down the main funding requests that I've made to hopefully give a better sense of exactly what's happening.

We'd like to hold a commission meeting in September and October to engage with the community, get the word out on events and intramurals, and hear what UC wants from the commission. As such, we've budgeted expenses for snacks and drinks at these meetings.

Similarly, we'd also like to organize a captain's meeting in September to help our captain's get started in the semester, and we've budgeted for food at this meeting as well.

There are also a variety of expenses associated with registering teams for the intramural program in summer, winter, and fall. I won't go into the specific details here, but there are several deposits that must be set down to register our teams, as well as certain non-refundable fees for specific sports. Finally, there's also fees associated with registering teams for tournaments throughout the year. We've accounted for all of these fees in our requests.

We also requested some funds to purchase additional basketball jerseys (there were not enough for our teams last year) as well as replacement jerseys, as we anticipate that not all jerseys were

returned by players last year. We also noted that some additional equipment would be beneficial to our intramural teams, and so have requested funds to purchase this equipment.

Finally, Athletics is hoping to organize a trip to a Blue Jays game in September! We think it'd be a great way to open the school year and will definitely be a fun time. We're considering purchasing 40 tickets, and we're estimating the price based on available figures. We intend to sell tickets at a marginal cost of \$15 to students, and we've noted this in our budget request.

I hope this helps clarify what we hope to do over the summer and in the opening months of fall!

From Athletics with love,

Benjamin Wang

Equity and Outreach:

Hi folks!

For our summer budget we've allocated funds to our event for MyJourney! In contrast to the traditional equity talk, we decided to do something a bit more interactive that gets the first years in touch with what Toronto's culture is really like and outlines some of the most important resources on campus - like First Nations House! We've decided to get into the UCOC spirit by having an International Food and Resource Crawl! I'll explain this in some more detail in person, but we really wanted to get folks engaged with the world around them outside of UC! Most of the budgeting for this involves setting aside funds to ensure that we can accommodate folks with financial accessibility needs.

We'll talk a bit more about our plans for the rest of the year at the meeting as well - I want this report to be a bit more compact and concise because we've got lots to get through!

Love you all,
Mira and Ziigwen

Literary and Creative Arts:

Hey friends!

Ryan told me that the cordless mic is broken but the money for a new one would come out of capital instead. How can I get this into the minutes of the budget meeting?

I know this was super down to the wire but here is my report as requested:


I'm so excited for this budget meeting today since we finally get a chance to see what kind of ideas have been cooking up since exams! The majority of my events are the same: MyJourney BBQ, a commission meeting during the year, my first (yay!) coffeehouse and UCADAN! These budgets were based on numbers from both 2015 and 2016. I am asking for a few changes including: some supplies to clean and update the sound locker, a battery for our keyboard as well as a budget for a new LCA/Social event!

Lots of LCA love, Kaitlyn

Mental Health:

Hi everyone,

There isn't too much in my summer budget as I'm away, so all that is there is two commission meetings (one for September, one for October), and I've budgeted for an event I'd like to hold in September to help students learn about the available resources for mental wellness they have here at U of T. For these three things, the only costs I have budgeted is food and drinks.

Thanks  ,
Thomas

Off-Campus:

Hey friends! Hope summer is treating you well! So UCOC is hard at work planning the commuter retreat, at the moment. We've had multiple meetings booking UC and residence as well as exec hiring, and will be doing leader hiring this upcoming week. Besides that big event, however, Paul and I are planning to host our back to school celebration/opening ceremonies, our UCADAN pancake brunch, a commission meeting in September, a trip to Harbourfront featuring ice cream in september, a Trinity Bellwoods picnic in early October, a Wednesday night AGO trip (when its free), and a halloween party. We also hope to get some more boardgames for the CSC as well as mario kart and some more wii remotes! It's going to be a fun year and i hope everyone enjoys it <3

Services:

Hello my friends

Budgets are upon us! I feel weird doing this report cause everyone knows what i want to host. Also, i was planning to have some fall and summer meetings/decorating parties, and i'm also doing the alumni social for mydef/myjourney (mocktails lets go).

Let's do this budget my friends,

Martha

Social:

Hey guys! Not much going on with the summer budget, but here is what I've got: Quad party (for UCADAN) is going to be run just like last year, the only changes I made to the budget was more money for food (because last year we ran out), and less money for wristbands (because last year we had too much). That's about it for UCADAN. I decided not to have a Club Night for Halloween this year, as last year we struggled a lot with selling tickets and trying to get people interested and to attend. So instead, I decided to collaborate with Mira and EOC for Rocky Horror! What we will be doing (though we haven't fully started planning the night), is have more drinks (and drink tickets..), and more food. This is to allow people to stay at the venue after the screening, and drink and eat and have a good time for the rest of the night! I thought this was a good alternative for club night, as it didn't seem to get as many people interested anymore, and now we can make Rocky a bigger collaboration event. Now for the new events: Kaitlyn and I decided to put Social and LCA together and collaborate for a Wine and Paint Night! I will be collaborating through the wine and food part of the night, while Kaitlyn is taking care of the more artistic side. It'll be an event that will only allow a small amount of students, so we will have to figure out in what way we will make it first-come, first-serve.

I am so excited for the upcoming events, and will be holding a meeting soon (most likely next week) to discuss these events and their organization with my commission. Anyone is welcome to join and throw in some ideas!

Thanks,

Tua

Spirit and Communications:

Hey Guys,

My budget is pretty straightforward as I'm not running any events. We're reordering the spiritwear that has been selling well and also looking into Diabolo's travel mugs. I'm still waiting on quotes from some suppliers regarding other spiritwear (socks, boxers, etc.) and have been pestering them but nothing yet, which is why I'm asking to allot \$2000 for other spiritwear to be determined later. Bracelets for UCADAN may be budgeted by another commission as well, as seemed to be the case last year but I'm budgeting for them just in case. Also whiteboard calendar outside JCR woo!

Cheers,
Dan

Sustainability:
(not submitted)

University and Academic Affairs:

Hey friendos!

Thank you to everyone who showed up at the UAA's Brainstorming Picnic!!! It was great to be able to talk over new ideas and plans with all of you :D

UAA's budget for May to October consists of 4 commission meetings (two in the summer, two in September and October) and 3 events. The 3 events will be UCADAN's Trivia Night, Coffee with the Profs #1, and a Student Panel. For these events, the only thing that will need to be budgeted for are food and prizes. Because it is difficult to guess how many people will attend each of these events (this depends on the marketing ofc) I planned for a food contingency of \$200 just in case my original budget was too low. If I do not need to use the contingency, this could be decreased at the next budget meeting in October, used for a possible new event or carried over for the next term. If anyone has any questions with the budget, please feel free to message me or Mahzeb!!!

PS Krispy Kreme is love, Krispy Kreme is Life <3

Mid-Year Reps:
(not submitted)

Upper-Year Reps:
(not submitted)

Orientation:

Hello! here are some things about the Orientation budget!

- Contingency: there will be a 10% contingency on each individual event, rather than having a 10% contingency on the entire budget. Although, we (hopefully) have some extra as a mini contingency overall.
- The budgets for events are based on last year's actuals, and events on Thursday/Friday are a small part of our budget since we are anticipating less turnout.
- If you have any questions about individual line items, please let us know! We tried to include notes about the line items when they were ambiguous.

UC Review:
(not submitted)

UC Follies:
(not submitted)

Diabolos:

Hi everyone! We are delighted to be the Diabolos' co-managers for the upcoming school year!

Thus far, we have begun to plan for next year and have already taken action. We are currently in the process of ordering a new cash drawer to replace our broken one, as well as searching for a small shelving unit to store mugs, which goes along with one of our ideas for the next year.

On the operations side, one of our focuses for the next year will be to establish solid communication platforms between our staff and co-managers and more defined roles. One of the ways we'll be doing this is by using applications that allow for easy messaging, scheduling, and file transfers and by specializing employee roles (e.g., having an employee responsible for social media, another responsible for aesthetics and marketing, etc.).

During hiring (which will occur Late July and throughout August), priority will be given to those with great interpersonal and customer service skills. Technical skills can be quickly learned, but Diabolos' is nothing without excellent service and customer engagement.

On the finance side, we are going to do a thorough inventory analysis of prior year's sales and cost of goods sold. A more thorough analysis of profitable hours of operations will be identified. We're also just waiting on our chequebook to arrive in the mail in order to pay out some remaining invoices from last year. We are having discussions on whether we could make the barista role a work study position which could benefit both parties, such that it integrates the position more with the University of Toronto, reduces our payroll costs, and could potentially add more credibility to the barista role. Finally, we are also working on improving some of our equipment as mentioned above, as well as replacing the cash register which has lost a lot of functionality, and troubleshooting some of Diabolos' technology.

We look forward to working with the UC Lit with optimism and excitement.

UCRC:
(not submitted)

Gargoyle:
(not submitted)

UTSU:
(not submitted)

SLC: