

## **Attendance**

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### **Core Exec**

PRESIDENT

Ramsey Andary

VICE-PRESIDENT

Daman Singh

FINANCE

Snow Mei

### **Executive**

EQUITY AND OUTREACH

Chimwemwe Alao

LITERARY AND CREATIVE ARTS

Ryan Hume

UNIVERSITY AND ACADEMIC AFFAIRS

Aidan Swirsky

OFF-CAMPUS

Abby Godden (no)

ATHLETICS

Abbey Kachmar

SERVICES

Victoria Kourtis

SPIRIT AND COMMUNICATIONS

Sylvia Urbanik

### **Representative**

UPPER YEAR

Sameer Rai

Jonathan Liang

Felipe Vicencio-Heap

MIDDLE YEAR

Paul Schweitzer

Michelle Beyn

Albert Hoang

Sara Mandia

Catherine Zhou

FIRST YEAR

Kelly Curran

Danielle Stella

Martha Beach Bartel

Anushka Kuria

Minli Chen

Thomas Pender

SUSTAINABILITY COMMISSIONER

Michelle Zhong

MENTAL HEALTH COMMISSIONER

Tisha Hasan

### **UTSU Directors**

UTSU VOTING DIRECTOR VOTING

Mira El Hussein

EX-OFFICIO NON-VOTING

Ryan Hume

Chimwemwe Alao

## **Staff**

SPEAKER

SECRETARY

Eric Schwenger

Nicole Gumapac

## **Guests**

Student Life Coordinator

Meng Lim

## **Not in Attendance**

SOCIAL

Francesca Campos

### **1. Call to Order**

The meeting is called to order at 11:10 AM.

### **2. Land Acknowledgement Statement**

Chimwemwe reads the land acknowledgment statement.

### **3. BIRT the agenda be approved as amended (Singh/Kourtis)**

Ramsey notes that there were no motions for ratification of the 2017-2018 UC Lit Council, as well as the dissolution of the 2016-2017 UC Lit Council. Two motions were added accordingly.

**MOTION CARRIES.**

### **4. BIRT minutes of the previous meeting be approved as presented (Singh/Vicencio-Heap)**

**MOTION CARRIES.**

### **5. Reports**

#### **a. President**

Ramsey reads his report. *Ryan walks in at 11:15 AM. Snow, Tisha and Abbey walk in at 11:16 AM.* Mira asks for clarification as to what an MOU is. Ramsey replies that MOU stands for Memorandum of Understanding and is an agreement between all consenting parties, similar to a contract. *Minli walks in at 11:18 AM.*

#### **b. Vice-President**

Daman reads his report.

**c. Finance**

Snow reads her report. Ramsey gives a shout-out to Snow and the Finance Commission for accounting for Diabolos' money; Diabolos is on track to producing a surplus this year. Mira states that as someone who counted \$300 in dimes, this is a huge accomplishment for the team.

*Sameer walks in at 11:22 AM.*

**d. Athletics**

Abbey reads her report.

**e. Equity and Outreach**

Chimwemwe reads his report.

**f. Literary and Creative Arts**

Ryan reads his report.

**g. Mental Health**

Tisha reads her report.

**h. Off-Campus**

Paul reads Abby's report on her behalf. Aidan asks Paul to read out the hyperlink verbatim. Paul begins to read it and Eric cuts him off.

**i. Services**

Victoria reads her report.

**j. SCC**

Sylvia reads her report. Ramsey gives a shout-out to Sylvia for breaking revenue records again.

**k. Sustainability**

Michelle reads her report.

**l. University and Academic Affairs**

Aidan reads his report.

**m. Orientation**

Michelle and Lindsay read their report.

**n. UC Review**

Albert reads his report.

**o. UC Follies**

The report can be read in the appendix.

**p. UCRC**

No UCRC report was submitted.

**q. Gargoyle**

No Gargoyle report was submitted.

**r. UTSU**

Mira reads the UTSU report.

**s. SLC**

Meng reads her report.

**t. Social**

Francesca's report will be read once she arrives.

**6. BIRT the Constitution and Policy Changes in Appendix A – F be approved as presented (Singh/Andary).**

Daman reviews the Appendix changes. Appendix A is a by-law amendment that formalizes the appointment process to University College Council, which appoints folks to the administration committee. Appendix B formalizes sending observers to UTSU board meetings. Appendix C formalizes the student caucus for the UC Lit. Appendix D concerns who chairs the committees for

student caucus. Appendix E outlines general section council responsibilities. Appendix F codifies sustainability and mental health commissions; the sustainability commissioner will be an elected position with the rest of the executive while the mental health commissioner will remain appointed. These were not the only motions reviewed by the Constitutional Review; they voted down modifying the responsibilities of commissions as they did not feel as it was appropriate to change the responsibilities of the commissions unilaterally without consulting the incoming/outgoing councils as to what these responsibilities are. Thomas asks why sustainability will be elected, while mental health will be appointed. Daman states that the mental health commissioner has to have a specific background in terms of dealing with mental health crises, engaging with referral to mental health services and is overall a more sensitive topic that needs qualifications that cannot be screened as effectively by the elections process in contrast with a hiring committee. Ramsey also notes that because it's a more sensitive topic, it doesn't feel right for nominees to run around having "flashy" ideas and sensationalizing mental health in that way. Con review also debated on giving the mental health commissioner a vote when they weren't elected by the constituency of UC.

**MOTION CARRIES.**

## **7. BIRT the election results from the Executive and Representative Elections be approved (Andary/Singh).**

**MOTION CARRIES.**

## **8. BIRT the budget be opened for amendments (Andary/Mei)**

### **a. Increase Line 1505: UC Follies Deficit by \$3,000.**

The UC Follies tried their best to generate revenue but still lacked \$3,000 to pay off the invoice to Hart House, so it needed to be taken from the UC Lit budget.

### **b. Decrease Line 1504: UC Orientation Deficit by \$2,000.**

An invoice was yet to be paid off by Innis College, so the deficit decreases by \$2,000.

### **c. Amend Line 1304 from Coffee with the Profs to Documentary.**

Amending names.

### **d. Amend Line 1308 from Seminar on Sustainable Energy to Water Panel Event.**

Amending names.

### **e. Increase Line 801: Fall UCPC Balance (decrease revenue) by \$410.**

Revenue had to be decreased because there was not as much sold as expected.

- f. Increase Line 805: Spring UCPC – Nacho Crawl with UCOC (decrease revenue) by \$150.**  
A decrease in revenue, so an increase in overall expenses.
- g. Decrease Line 806: Grab Pub Night balance by \$425.**  
Event was not held.
- h. Decrease line 802: Culture Fest with St. Mike's by \$275.**  
Event was not held.
- i. Decrease 1007: International Students/Financial Aid Poster Fair by \$105.**  
Event was not held.
- j. Decrease 1009: Poster Winter Break Resource Fair by \$187.79.**  
Event was not held.
- k. Decrease 603: Art Therapy Night by \$635.**  
Event was not held.
- l. Increase 607: Records Exchange Night from 0 to \$216.04**  
Since Art Therapy Night was not held, an increase was done by \$216.04.
- m. Decrease 1305: Vegetarian Meal Challenge by \$100.**  
Event was not held.
- n. Decrease 1307: Commuter Appreciation Event by \$105.**  
Event was not held.
- o. Decrease 1310: Clothing Swap by \$30.**  
Event was not held.
- p. Decrease 1311: DIY Clothing Workshop by \$40.**  
Event was not held.
- q. Decrease 1102: Spiritwear and Promotions by \$1150.**

Amount was not spent.

**r. Decrease 1103: Community Engagement by \$500.**

Amount was not spent.

**s. Decrease 402: Captains' Meeting by \$93.56.**

Amount was not spent.

**t. Decrease 403: Commission Meetings by \$76.85.**

Event was not held.

**u. Decrease 405: Awards Gala by \$808.32.**

Amount was not spent.

**v. Decrease 408: Athletics Day De-Stressor Day by \$155.**

Event was not held.

**w. Decrease 108: Rep Initiative Fund by \$400.**

Events were not held.

**x. Increase 404: Skyzone revenue by \$123.71.**

More money was received than budgeted for.

**y. Increase 406: Raptors Game revenue by \$135.**

Event was not held.

**z. Move \$3,569.19 to contingency.**

Will balance overall budget.

**MOTION CARRIES.**

**BIFRT the budget is closed.**

**MOTION CARRIES.**

**9. BIRT Abbey Kachmar be removed from Hiring Committee. BIFRT Albert Hoang be ratified to Hiring Committee (Andary/Singh).**

Ramsey states that hiring committee isn't done yet. Abbey asked to be removed from hiring committee for personal reasons. Albert is going to be ratified as he is going to be part of hiring committee and will chair it next year as President. Abbey clarifies that she applied for the position, so there was a conflict of interest. Danielle asks for clarification if it will be the 2016-2017 hiring committee for Diabolos; Daman says yes.

**MOTION CARRIES.**

**10. BIRT the speaker honorarium be increased to include 1 (one) box of donuts (Andary/Zhong).**

Mira asks to friendly amend this motion to share the donuts with the secretary. Felipe asks for clarification on how to vote for this motion and whether this will be taken from Ramsey's personal budget. Abbey asks if these are the donuts from Services. Ramsey replies that these are specifically Tim Hortons' donuts.

**MOTION CARRIES.**

**11. Last Words, Traditions and Transitions**

*Abby walks in at 12:10 PM.* Fluffy, cute stuff was said. Folks cried. Many breaks were taken.

**12. BIRT the following is adopted as the quote of the meeting:**

I'm not crying over fucking Ramsey.

**MOTION CARRIES.**

**13. BIRT that Council ratify the following people for UC Lit Council 2017-2018:**

- |   |                     |
|---|---------------------|
| President:                                    | Albert Hoang        |
| Vice-President:                               | Victoria Kourtis    |
| Finance Commissioner:                         | Raye Negatu         |
| Athletics Commissioner:                       | Benjamin Wang       |
| Equity and Outreach Commissioner:             | Mira El Hussein     |
| Literary and Creative Arts Commissioner:      | Kaitlyn Ferreira    |
| Off-Campus Commissioner:                      | Sara Mandia         |
| Services Commissioner:                        | Martha Beach Bartel |
| Social Commissioner:                          | Tua Hytonen         |
| Spirit and Communications Commissioner:       | Dan Proctor         |
| University and Academic Affairs Commissioner: | Danielle Stella     |
| Mental Health Commissioner:                   | Thomas Pender       |



Sustainability Commissioner:

UTSU Representatives:

Upper Year Representatives:

Middle Year Representatives:

UCRC President:

**MOTION CARRIES.**

Michelle Zhong

Aidan Swirsky

Anushka Kurian

Kshemani Constantinescu

Sameer Rai

Michelle Beyn

Mazheb Ashraf

Priya Gupta

Paul Schweitzer

Sarita Bhukal

Olivia Jordan

Aster Gerard

Miranda Desbiens

Artur Khasanov

**14. BIRT that Council dissolve the UC Lit Council for 2017-2018:**

**MOTION CARRIES.**

**15. BIRT the meeting be adjourned (Beyn/Hoang).**

Meeting adjourns at 4:30 PM.

# Appendix A

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## President:

Last report ever! We've come a long way as a team but there are still things for us to talk about and update each other on. Next year's council will be looking to this year's to learn the steps we took and the loose ends we've left for them to accomplish. So with that, here are my final updates:

- **SGRT:** Applications are open for next year's SGRT chair and clerk (secretary). If you're interested in applying, please make sure to talk to me or Eric!
- **Hiring:** We completed the hiring of next year's Speaker, Secretary, Mental Health Commissioner, Sustainability Commissioner, as well as the UC Follies Executive Producer, Production Manager, and Treasurer. We are currently in the process of finalizing the hiring of the next Diabolos' Managers and that will be a wrap for us!
- **Elections:** are over, hurray! Big thanks to Serena and the hiring committee for ensuring a relatively smooth elections process!
- **All Night Fung:** ANF is all set up for the most part! Big thanks to UCRC for their work on setting it up. If any of you, or those on next year's council would like to volunteer to supervise (while you can study) this month, please let me know or fill out the volunteer spreadsheet!
- **Orientation MOU:** As discussed earlier this year, Daman and I have met with Melinda and Meng to finalize the MOU for orientation. I have likely signed it by now but if not, the final version will be sent to the new core exec soon to sign for the incoming year.
- **Grad photo company:** With Albert, we will be coming to a decision regarding signing a contract with a Grad photo company for the Lit very soon! Stay tuned! If you have any input from your experiences with a company or from a friend's experiences, please let me know! Also, if you haven't taken your Lit composite photo yet, you have one last chance to do so this coming week.

I may have a few more things to update on at the meeting. Otherwise, thanks for everything team! It was one heck of a great ride.

## Vice-President:

Hi everyone,

Thank you for everything, this was a hell of a year. I don't have too much to update on that won't be covered in other people's reports so I won't take up too much time.

Con Review Met on Friday and passed a bunch of changes that are on the agenda for today

Please clean out your emails of anything you don't want given to the new person holding your position by Sunday, April 16<sup>th</sup>!

## Finance:

bye.

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JK....wow we made it! Congrats 2016-2017 UCLIT!! Glad to have met all of you :)

- 1) Diabolos is likely going to be still in the positive. It's cutting it close.
- 2) Orientation 2016 audit updates.
- 3) Send me or the respective commissioners receipts/invoices by the end of this month if you have outstanding reimbursements...
- 4) Good luck with exams <3

**Athletics:**

Very happy that the title "Ball" has caught on for "Ball" (formerly known as Year-End Gala, Awards Gala and probably a bunch of other names). I hope you all enjoyed it and hold up Taylor, Imma let you finish, but Victoria and I pulled off the greatest Ball of all time. All time.

I'm kidding about being a Kanye but like, y'all had fun right? Great. Thank you to everyone who helped set up! And especially thank you to Aidan who helped clean up. Aidan, you're the real MVP (or the MIP of innertube water polo, that works too).

I think that's all I have to say for this report...for my final report????????? Oh shit, I wasn't ready. Do i have anything inspirational for you? Probably not. Maybe later. Who knows.

For the last time ever (because folks, it was really just a slogan this whole time and isn't what I truly believe to be "life" but anyway, I digress):

#ballislife

**Equity and Outreach:** None Submitted.

**Literary and Creative Arts:** None Submitted.

**Mental Health:**

Hey Happy Finals ☺

We had our final meeting and zen zone deco was end of March. Zen Zone is finally DONE!!! Please take care of it. If you do go up there and use it and see things are messy just put things away its super easy I promise. We have to collectively take care of the balcony just like we do for the JCR. I know the plants are dying... I will have to make a watering schedule soon. Anyways that's about it.

<3

**Off-Campus:**

buckle up friends its time for our last report

we had some events they were good. we hosted casino night there were games and food felipe was there he did poker thank you for your help you are good. we also did show and tell for the third year running it was like being in kindergarten except there were no adults there to tell us to stop eating cookies and candy and pizza if you didnt come you missed out u snooze u lose. We had the end of year party, awards were given, food was eaten, thanks were gave. thats pretty much all weve done since you last heard from us.

thanks for tolerating our garbage this year. its been a time.

lastly if your summer is going kinda slow and youre thinking to yourself wow this summer is going kinda slow i wish i had some nice light reading to get me through this slight boredom im experiencing if only ucoc could help me out then boy are we prepared to help you out. read this and think of us.  
[http://www.wdcs.org/wdcskids/en/story\\_details.php?select=916](http://www.wdcs.org/wdcskids/en/story_details.php?select=916)

**Services:**

GOOD MORNING SUNSHINES!!!

Thank you to all you lovely beings that helped with setup for Ball! You made it go a lot smoother and I am very thankful! Ball was a good time and I hope you all enjoyed it! It was the first year that Abbey and I switched things up a bit so if you have any comments on how the night went, that would be amazing and I would greatly appreciate it! Also, I wanted to say a huge thank you for this year! From Red & White, me scaring the first years at their first Lit meeting, Fireball (OMG I MISS FIREBALL), and Year-End Ball this year has flown by and I hope you had a lot of fun! I know I did and my Services dreams could not have been a thing without you!

I hope you all stay blessed and not stressed, "lit", and i hope your exam season is "fire" because you're all pretty "ballin'"... (aren't you happy you're done so you don't have to see these anymore? Yea sorry not sorry)  
Lots of (last) Services love <3

**Social:** None Submitted.

**Spirit and Communications:**

Hello council! This is a very bittersweet report to write. It's been an absolute honour to serve on SCC for the last three years, as both commissioner and deputy, and to watch it grow and evolve into what it is today. I know we haven't finished growing yet and I'm incredibly proud and excited to see the direction that Dan and his deputies carry this commission in next year. I can't think of a better leader to take the reins from here. (Let's see how long we can keep it a Hutton!)

We've beat our sales records for another year in a row, topping out at close to 200 items sold and \$4500 in revenue, though I have no doubt that you can smash them again next year. We continue to be the most followed college council on social media, sitting at 2.9k likes on Facebook. We've come a long way over the last few years in terms of engaging with our membership, and I have complete faith in next year's council to continue that work in making sure that the Lit remains transparent, accessible, and representative of the needs of its students. Good luck to all of you, and always remember to keep keep keep that UC spirit up and to support each other throughout the year.

Lots of Lit Love,  
Sylvia

**Sustainability:**

Hey everyone,

I don't have much to report on, but the documentary club is looking to do a screening about animal extinction. I will be helping with promotion on behalf of the Sustainability commission.

Other than that, thank you so much for an amazing year of dedication to the UC community and to sustainability initiatives! You guys made my first year on the Lit a great experience, and I hope to work with some of you guys next year as well! For those of you who are moving to new heights, thank you again, and best of luck!

Cheers!

**University and Academic Affairs:**

I nearly had a heart attack when I remembered I had to write this report and thought I would need to be all sentimental and go through all my Lit memories this year in one sitting. But then I looked at last year's JCM agenda and saw we can save it for the meeting itself, thus now I am relieved.

Either way, the long-awaited Exam De-Stressor happened this past Monday, April 3rd, and it was by and large a success. We rented the bike blender once again from FoodShare, set up a bagel station and purchased a chocolate fountain for the Lit's future use, as well as setting up arts & crafts and an exam kit station. Guests for the day included Hart House Get Crafty for button making, Rahul Bhat of the UC sUCcess Centre for academic advising, and Mika Unterman and Socks the therapy dog. Thanks to Jessica, Kaitlyn, Aleks, Willa, Kelly, Martha and Danielle for their help on the day of, and to Michelle Kieu for showing why she deserved the UAA award this year, by suggesting a boatload of ideas for the day. Also thanks to Danielle for devising a dance therapy workshop that we unfortunately did not get to – but it will definitely be incorporated into her UAA term next year!

(Since I was unable to submit a report for the March meeting, let me permanently note that our previous event, Career Perspectives: Health Sciences, was a hit, and allowed for the chance to offer academic mentorship to a good number of life sciences students, many of whom had never been to a UAA event before. Thanks a lot to Mike Henry and Meng Lim for all of their hard work.)

This was definitely a busy year for the UAA commission, with a lot of ideas and new event concepts having been floated, started and tried out to expand how this incredibly malleable commission can serve students going forward. I regret that in some cases we lacked the time to finish what we started, such as more events and initiatives to serve UC's international student population, but I trust that with this and other issues, we've built frameworks to keep going along the path of expanding who this commission can engage. I want to put on the record some special shoutouts to a few people: Chim and Mira, for the opportunities to collaborate with them, widen UAA's social conscience and become a better ally in the process; Tisha and Fran, for our successful partnerships on events this year; Meng, Mike, Colin, Gloria and Delrina, five UC staff members who have offered incredible institutional advice and chances to work together on various initiatives; Aynaz and Kiana, for being amazing partners and guides into our residence community; Lucinda, Pri and Matt, for being such supportive and helpful liaisons to the wider campus world; Michelle Kieu, Amy, Sarita, Shania, Kevin, Abdirahman, Priya, Martha and especially Kelly, for being among the biggest contributors, idea- and time-wise, to our commission this year; our ratified reps, Minli, Anushka, Thomas, Michelle Beyn and Felipe, for all your hard work and help disseminating event info; my successor, Danielle, for all your help and eagerness to build a great commission for next year; Kshemani, who has been an incredibly valuable confidante and help this year in crafting our path, especially when it came to tackling social issues; and to Mahzeb, who this year I wish I had been there for nearly as much as she was for me every single step of the way, for every single brainstorming process, purchasing round and day-of facilitation that she could be.

#### **Orientation:**

Hi council!

We're gunna miss all you chickens! But we're so excited to be working with the new team! Here are some updates:

- All of the hiring is done! Thank goodness!
- Leader town hall and leader pub night was a big hit, thanks to everyone who came out
- We're still hiring a web developer - pls help
- We're currently in the process of making the schedule and working with the UTSU
  - Will give details once we know them later on
- The execs are working hard and bring great ideas
- The Theme is Jurassic Park FYI

#### **UC Review:**

Hope everyone's staying hydrated. We received our first proof of the Review and it looks beautiful! I'll have the book on me at the meeting to pass it around so everyone can see the rough results of all the hard work the masthead has put in this edition. Our launch party will be on April 20th, so please try to make it out to it!! Honestly, this edition of the Review is my favourite one this year so please come support us at the end. I will have finished the website ( [ucreview.ca](http://ucreview.ca) )

probably this week, so please check it out! Additionally, please 'Review' our Facebook page (and leave a written review to show that extra love) so we can increase Facebook reputation. Hiring for the next Editor in Chief will open at the end of April, and masthead applications will open probably in May. I encourage you to think about applying for next year!

As this is the last report I'll be giving on behalf of the Review, I'd like to thank everyone from the Lit who really supported me this year. Taking over the reins from the huge shadow of Melissa Vincent was intimidating, but your support meant the world. I'd like to think I left a good foundation for the next EIC to take over, and I can't wait to see how it grows.

PS: The UC Review Spring 2017 has a very subtle narrative that I created through the ordering of the works, excluding Alumni pieces; the first one to recognize it gets a free Starbucks refresher on me (my lifeline this month tbh). Love you all!

**UC Follies:**

1. The UC Follies presented our final production of the year, the Greek fragmentary play "Myrmidons" in the JCR during the last weekend of March. It was well received by audiences and the cast and crew were very happy with the result!

2. The UC Follies were nominated for the following awards to be presented at the U of T Drama Coalition's annual "Dougies" awards ceremony this Friday, April 7th:

Julia Davis, Lighting Design - Scorched  
Jamie Ranney, Choreography - Dogfight  
Naseem Reesha, Supporting Performer in a Play - Scorched  
Alice Guo, Supporting Performer in a Musical - Dogfight  
Crissy Voinov, Supporting Performer in a Musical - Dogfight  
Sophie Waldman, Performer in a Musical - Dogfight  
James Hyett, Direction - Myrmidons

As well, first year students Rachel Bannerman, William Dao, Nam Nguyen, and Leslie Durward were all nominated for Rookie of the Year for their involvement on Follies and other campus theatre productions this year.

3. Follies is currently accepting show proposals and executive applications until this Friday, April 5th at 11:59 pm. Those interested in applying for the executive or submitting can get in touch with Marie, Cierra, or Jules, or email the UC Follies exec at [ucfollies.exec@gmail.com](mailto:ucfollies.exec@gmail.com).

**UCRC:** None Submitted.

**Gargoyle:** None Submitted.

**UTSU:**

Hello everyone!

Thanks for being an amazing council this year, you were a brilliant refuge from the chaos of the UTSU. The Lit is something really special and I think all three of us can say that we're really proud to have been able to be a part of it this year.

We will update you on what's going on in the meeting, but as of right now, thank you for letting us be your UC directors - we hope we made you proud. The Varsity article on attendance will be coming out soon so if we did make you proud, we'll probably go full circle and let you down.

;)

Ryan, Chim, and Mira

**SLC:**

Hi folks – it’s hard to believe that we’re already at our last meeting of the year. I truly hope you’ve enjoyed your experience on council this year, and want to thank each of you tremendously for the incredible work and dedication you’ve demonstrated over the past eight months. As tumultuous as this year has been at times, I’ve been so proud of how the Lit has continuously worked to provide a supportive and inclusive space for students, and congratulate you on a job incredibly well done. Whether you’re going to be returning to council next year or not, I hope you all continue to be involved as student leaders in the UC community, and for those of you who are graduating, please do stay in touch with UC as an alum! I’m always happy to chat with you about more opportunities to grow and develop, or ways to stay involved, but for now, thank you again and best of luck for April!

## Appendix A

### **Article 16.1 — Definition**

University College Council is the governing body of University College. The Council deals with policies and procedures relating to: academic programs; scholarships, bursaries, and awards; faculty appointments; lecture series; art and archives; residence administration; as well as the Writing Centre, Library, and Computer Lab.

### **Article 16.2 — Relationship**

University College Council and its committees have many seats designated for Undergraduate students appointed by the Council. The Council must, from time to time, appoint students to University College Council or its committees.

### **Article 16.3 — Appointments to University College Council**

The Council shall appoint the incoming University and Academic Affairs Commissioner and seven (7) Society members to the University College Council. All member appointments will be made at the September meeting of Council.

### **Article 16.4 — Appointments to Executive Committee**

At the Joint Council Meeting, the Council shall appoint the incoming Vice-President to the Executive Committee of University College Council.

### **Article 16.5 — Appointments to Appointments Committee**

The Council shall appoint two (2) members to the Appointments Committee.

### **Article 16.6 — Appointments to Creative Writing Committee**

The Council shall appoint two (2) members to the Creative Writing Committee.

### **Article 16.7 — Appointments to Curriculum Committee**

The Council shall appoint one (1) member to the Curriculum Committee

### **Article 16.8 — Appointments to Scholarship Committee**

The Council shall appoint three (3) members to the Scholarship Committee.

### **Article 16.09 — Additional Appointments**

From time to time the University College Council may require additional student appointees from the Society. In this case, the Council will appoint any additional members at the request of the University College Council.

### **Article 16.10 — Deadline for Appointments**

With the exception of appointments to University College Council, all appointments must be made by the end of September of each year. In the case that a student appointee resigns, a replacement student shall be appointed at the next regularly scheduled council meeting.



## Article 16.11 — Changes to University College Council Bylaws

In the event that the University College Council bylaws are updated and the number of appointed students for any of its bodies changes, the bylaws of the University College Council shall take precedence over Article 17 of the Society's Bylaws. The Council will make every reasonable effort to update its bylaws to reflect the changes.

## Article 16.12 — Changes to University College Council Bylaws

All members appointed to any body of University College Council will also be appointed to the Student Caucus Committee of the Society.

### Appendix B

Policy Chapter Three, Section II, Subsection A, line 13 be added to read as follows:

13. As per the UTSU's policies, designate an elected member of the UC Lit, not including SAC directors voted in by the UC population, to serve as an observer to UTSU meetings.

### Appendix C

## Article 16 — Standing Committees

### Article 16.1 — Definition

Standing Committees are composed of Council and Society members and carry out specific functions in the operation of the Society. They have such powers and follow such procedures as described in their respective Council Policies.

### Article 16.2 — Striking Standing Committees

The membership of Standing Committees is as outlined in the Council Policies. ~~With the exception of First Year Representatives,~~ Membership of Standing Committees shall be ratified at the Joint Council Meeting, with the following exceptions:

1. First Year Representatives, and any other Committee members in their first year of study, shall be ratified to Standing Committees at the first Council meeting following the start of the academic year, or at earliest convenience, deemed by the Core Executive.
2. Student Caucus of University College Council, with the possible exception of members in their first year of study, must be ratified at the first Council meeting taking place following the start of the academic year.

### Article 16.3 — List of Standing Committees

1. Constitution Review Committee: reviews the Constitution and Council Policies and is chaired by the Vice President.

2. Elections Committee: supervises Council elections and referenda and is chaired by the President, or by another member selected by resolution of Council should the President resign from the committee.
3. Elections Appeals Committee: reviews appeals of Elections Committee decisions and is chaired by the Vice President, or by another member selected by resolution of Council should the Vice-President resign from the committee.
4. Hiring Committee: conducts hiring of paid employees of the Society and is chaired by the President, or by another member selected by resolution of Council should the President resign from the committee.
5. World University Services of Canada (WUSC) Committee: oversees the WUSC Student Refugee Program and WUSC Levy, and is chaired by the Equity & Outreach Commissioner.
6. Student Caucus of University College Council: attends and reports back on meetings of University College Council and is chaired by the University & Academic Affairs Commissioner.

## Appendix D

Be it further resolved that Chapter 5, Section I of Council Policies be amended to read as follows:

### I General

#### A. Composition of Committees

1. Council shall ratify the membership of each Committee.
2. Except where otherwise indicated in the Bylaws of the Society, the membership of each Committee shall be determined at the Joint Council Meeting. ~~First Year Members may be added to the membership of each Committee at the September Council Meeting.~~
3. Only members that are ratified by Council to sit on a Committee shall be voting members of that Committee. This applies to both Council Members and General Members of the Society.
4. Except where otherwise indicated, the quorum requirement for a committee meeting shall be two thirds of all duly ratified, voting members.
5. The following Committees are chaired by the President: Elections Committee, Coffee Bar Board and Hiring Committee. Should the President be a candidate in an upcoming election or be an applicant for a Hired position, the Council shall appoint another Council member as Chair of the Elections Committee or Hiring Committee, respectively.
6. The following Committees are chaired by the Vice President: Election Appeals Committee, Constitutional Review Committee. Should the Vice President be a candidate in an upcoming election, the Council shall appoint another Council member as Chair of the Election Appeals Committee.

7. The World University Services of Canada (WUSC) Committee is chaired by the Equity & Outreach Commissioner.
8. The Student Caucus of University College Council is chaired by the University & Academic Affairs Commissioner.

Be it further resolved that Chapter 5, Section VII of Council Policies be added to read as follows:

## **VII Student Caucus of University College Council**

### **A. Composition**

1. The Student Caucus of University College Council will consist of the following voting members: the University & Academic Affairs Commissioner (chair), the President, the Vice President, and five (5) members of the Society.
2. As stated in the Bylaws of the Society, all members of the Student Caucus of University College Council who are not in their first year of study must be ratified by Council at the first Council meeting following the start of the academic year. Members in their first year of study shall be ratified at earliest convenience, deemed by the Core Executive.
3. All members of the Student Caucus of University College Council must simultaneously be ratified to serve on University College Council. As such, as per the University College Council By-Laws, names of the members to be ratified are to be reported to the Secretary of College Council by the end of September of a given year, with the exception of those in their first year of study.
4. The University & Academic Affairs Commissioner shall act as liaison between the University College Literary and Athletic Society and the Student Caucus of University College Council.

### **B. Responsibilities**

1. Attend all possible meetings of University College Council.
2. Meet prior and subsequent to all meetings of University College Council, to discuss the relation between the business of University College Council meetings, and the needs and viewpoints of both the University College Literary & Athletic Society, and members of the Society.
3. Write a brief report summarizing findings from the above meetings, and any actions taken to follow up on these findings, and submit it to the immediately subsequent respective meeting of the University College Literary & Athletic Society, as a component of the report of the University & Academic Affairs Commissioner.
4. Abide by all By-Laws of University College Council.

## **Appendix E**

### Chapter Four: Policies on the Executive, Commissions and Deputies

#### **I General**

## A. Composition of Commissions

1. Unless otherwise stated in its respective policy, each Commission shall have at least the following voting members: the Commissioner and Deputy responsible for that Commission, the President, the Vice President, at least two other Members of Council, and as many General Members of the Society as the Commissioner and/or Council deems necessary. Council shall ratify the membership of each Commission.
2. ~~Only members that are ratified by Council to sit on a Commission shall be voting members of that Commission. This applies to both Council Members and General Members of the Society.~~
3. The Student Life Coordinator shall be a non-voting member of all Commissions.
4. Each Commissioner shall chair the Commission pertaining to their office
5. The Commissioner responsible for each Commission shall make ~~reasonable~~ **the necessary** efforts to encourage Members of the Society to join the Commission and attend its meetings **and events, and to provide adequate notice to this end. This includes but is not limited to utilizing the UC Lit's social networks and website, dissemination of posters or other physical literature, and coordinating with the Student Life office, Residence Life staff, and residence or house councils.**
6. The Commissions in existence and Commissioners responsible for them shall number only those set forth in the Constitution of the Society and this Policy.

## B. Responsibilities of the Commissions

1. Each Commission shall:
  - a. Meet at least once **monthly, including a meeting** in September, extending an invitation to all Society members, to set goals for the Commission for that year, ~~and at least once in January to~~. **All subsequent meetings should** review the Commission's activities **and budget** to date **and in the near future**.
  - b. Create and approve the proposed **summer and fall budgets** for that Commission prior to ~~its~~ submission to either the Executive or the Council.
  - c. Review its respective policy to determine whether any changes are necessary.
  - d. Assist the Commissioner(s) and Deputy/Deputies in any events or initiatives undertaken.

- e. Encourage and partake in environmentally sustainable practices whilst attempting to run a successful commission.
  - f. Designate a member of their commission, not excluding the Commissioner or Deputy, to be in frequent communication with the Spirit and Communications Commission.
2. Any additional responsibilities of the Commission shall be explicitly outlined in its respective policy.
3. The Finance Commission shall be detailed under the Policies on the Core Executive.

### **C. The Commissioners**

1. With regards to their position as a Member of Council and as a Member of the Executive, each Commissioner shall:
- a. Attend and participate in all Executive and Council meetings.
  - b. Report the activities of the Commission to the Executive and Council at each meeting.
  - c. Submit semi-annual budget requests to the Society in accordance with the policies on budgeting.
  - d. Fulfill all Additional Responsibilities outlined in the respective policy of their Commission.
  - e. Fulfill any other specific responsibilities as may be assigned by Council from time to time.
  - f. Maintain and pass on to their successor a complete and detailed Redbook, and participate in the training of their successor during the transition period, as described in the Policies on Transition.
  - g. Sit as a voting member of at least one additional committee, commission, or board.
2. With regards to their respective Commission(s), each Commissioner shall also:
- a. Call and chair meetings of their respective Commission(s).
  - b. Maintain minutes from Commission meetings and supply these to the Secretary.
  - c. Monitor attendance of all ~~Commission~~ **Council** members **ratified to their Commission**, and report any

unexcused absences to the Vice President.

d. Assign duties and responsibilities to all members of the Commission.

e. Delegate responsibilities to their Deputy as the need arises.

3. Each Commissioner shall fulfill any and all other general duties of Council Members as defined in the Constitution and Council Policies.

#### **D. The Deputies**

1. The Deputy positions available to be filled shall number those outlined in the Constitution ~~as well as the following additional position: University and Academic Affairs Deputy.~~

2. In addition to other Society duties, each Deputy shall:

a. Assist and advise the Commissioner in all undertakings.

b. When necessary, act in the Commissioner's stead.

c. Fulfill all Additional Responsibilities outlined in the respective policy of their Commission.

d. Fulfill any other specific responsibilities as may be delegated to them by the Commissioner from time to time.

e. Attend all meetings and events held by their respective commission, and, if a public deputy, be encouraged to attend council meetings.

#### **E. Additional Council Responsibilities**

1. In addition to its other functions, Council shall be responsible for the long-term direction of the Commissions.

2. Council shall be responsible to:

a. Select and ratify Deputies ~~and voting members~~ of each Commission.

b. Fix long-term goals for each Commission as needed.

c. If necessary, solve any issues referred to it from the Commission.

- d. If necessary, consider and fund capital expenditures and renovations essential for the long-term health of the Commissions.
- e. Periodically review and update this policy; providing notification to the ~~Commissioner(s) and Constitution Review Committee~~ of any potential changes with reasonable notice.

## F. ~~Inclusivity~~ Equity and Accessibility

1. Every council member who is involved in planning and executing events, meetings, or other activities of the Council will try to work to create activities and events that are inclusive of all UC students ~~regardless of gender, race, class, sexual orientation, disability, etc.~~ and do not discriminate on the basis of race, colour, age, mental or physical ability, sex, sexual orientation, gender identity, gender expression, creed, religion, nationality, geographic or ethnic orientation, citizenship, class ancestry or status, including but not limited to marital, socio- economic, First Nations, Inuit or Métis.
2. Council members will make every possible effort to the best of their ability to offer fully accessible events, and to remove or reduce physical, environmental, attitudinal, communicational and technological barriers from Council events and activities.
  - I. Efforts must include, but are not limited to, ensuring all campus event that require lighting will be sure to use still lights only, with no strobe or laser lights; ensuring the lift in the Junior Common Room is in operation whenever an event is held in that location; ensuring the proximity of gender-neutral washrooms; and ensuring the presence of ASL interpretation or real-time transcription whenever necessary.
  - II. Event coordinators must choose a location and/or venue with still lighting, wheelchair accessibility, gender-neutral washrooms, and interpretation or transcription for those who are deaf, unless no such feasible option exists.
3. Where an issue of accessibility exists, council members will consult with affected individuals to determine reasonable accommodations or alternative options.
4. Commissioners and other relevant Council members shall ensure the highest possible standard of equity and accessibility and should consider consulting with the Equity & Outreach Commissioner and/or Deputies, the Office of the Dean of Students and any other relevant campus groups prior to each each event.

## Appendix F

### CONSTITUTION

#### Article 6 — Council: Composition and Authority

##### Article 6.1 — Membership of Council

1. Council shall be composed of 34 members, consisting of the directors outlined as follows:

2. The Members shall elect the following officers, who shall serve as directors of the Society and who shall be voting members of Council by virtue of their office:

- President,
- Vice President,
- Finance Commissioner.

3. The Members shall elect the following directors, who shall be voting members of Council by virtue of their office:

- University and Academic Affairs Commissioner,
- Services Commissioner,
- Social Commissioner,
- Athletics Commissioner,
- Equity & Outreach Commissioner,
- Spirit and Communications Commissioner,
- Off-Campus Commissioner,
- Literary and Creative Arts Commissioner,
- **Sustainability Commissioner,**
- three Upper Year representatives,
- six Mid-Year representatives,
- five First-Year representatives
- SAC Directors if elected exclusively by the UC constituency and ratified by council shall serve as directors of the Society and shall be voting members of Council by virtue of their office.
- One University College Residence Council President, elected exclusively by those living in a Residence, shall serve as a director of the Society and shall be a voting member of Council by virtue of their office.

## **Article 12 — The Executive: Membership and Authority**

### **Article 12.1 — Membership**

1. The President, Vice-President, Finance Commissioner, University and Academic Affairs, Services Commissioner, Social Commissioner, Athletics Commissioner, Equity and Outreach Commissioner, Spirit and Communications Commissioner, Off-Campus Commissioner, Literary and Creative Arts Commissioner, **Sustainability Commissioner and Mental Health Commissioner** shall be Executive members.
2. The University College Residence Council President shall be an Executive member by virtue of their office.
3. The Coordinator of Student Life and the Secretary of the Society shall be non-voting members of the Executive.

## **Article 14 — The Executive: Deputies**

### **Article 14.1 — Deputies**

There shall be the following Deputies. Any additional deputy positions shall be established in the Council Policies:

- ‡ Deputy Vice President – Operations,
- ‡ Deputy Vice President – Clubs,
- ‡ Finance Deputy,
- ‡ Services Deputy,
- ‡ Social Deputy,
- ‡ University and Academic Affairs Deputy,
- ‡ Literary and Creative Arts Deputy,
- ‡ 2 Athletics Deputies,



- ✂ Off Campus Deputy,
- ✂ Up to 2 Equity and Outreach Deputies,
- Sustainability Deputy
- Mental Health Deputy
- ✂ and Up to 2 Spirit and Communications Deputies.

## Article 17 — Hiring

### Article 17.3 — Hired Positions

1. There shall be a detailed Council Policy pertaining to the hiring of employees, which outlines the procedure used for hiring each of the positions below.
2. Each year, the Society shall hire
  - a. Diabolos' Manager(s),
  - b. Orientation Co-Chair(s),
  - c. Speaker,
  - d. Secretary,
  - e. Web Coordinator
  - f. and Elections Coordinator.

#### g. Mental Health Commissioner

Any additional hired positions shall be established in the Council Policies.

3. The Hiring Committee shall recommend to Council candidates to be hired for the positions outlined in 3.2 above, in accordance with Council Policy.

## POLICY

### Chapter Four: Policies on the Executive, Commissions, and Deputies

#### Add Section X: Sustainability

##### A. Additional Responsibilities of the Sustainability Commissioner

In addition to the responsibilities outlined in Section I, the Sustainability Commissioner shall:

1. Advise other commissions and commissioners on environmentally sustainable practices within their operations and event planning
2. Advise ancillary groups on environmentally sustainable practices within their operations, and suggest possible recommendations to further promote sustainability
3. Develop and review Sustainability policies and guidelines for council to follow in collaboration with the Sustainability Deputy and the Sustainability Commission
4. Organize events or initiatives to promote environmental sustainability to the community
5. Maintain awareness of current events, issues, and topics related to environmental sustainability at the University, and share these with the Sustainability Commission and wider community
6. Where possible and appropriate, engage the commission in advocacy efforts related to environmental sustainability
7. When possible and appropriate, make recommendations to UC administration on how to ensure more sustainable infrastructure and/or equipment in UC spaces, including the JCR and the CSC

#### Add Section XI: Mental Health

##### A. Additional Responsibilities of the Mental Health Commissioner

In addition to the responsibilities outlined in Section I, the Mental Health Commissioner shall:

1. Promote mental health resources to students

2. Organize programming and events within the community to promote student mental wellness, raise awareness around mental health, and reduce stigma surrounding mental illness.
3. In collaboration with the Core Executive and Student Life Coordinator, shall ensure all members of council receive mental wellness training
4. Where possible and appropriate, engage the commission in advocacy efforts related to mental wellness on campus
5. Where possible, consider health promotion more broadly as it relates to mental health and holistic wellness, including but not limited to: physical activity, nutrition, sleep, environmental health, occupational health, sexual and reproductive health, or other areas related to public health and physical wellbeing.

Change ~~Section X~~ Section XII

Chapter 7: Policies on Other Hired Positions

Add Section VIII: Mental Health Commissioner

Additional Responsibilities of the Mental Health Commissioner will be as stated in Chapter 4, Section XI.

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