



UNIVERSITY COLLEGE LITERARY AND ATHLETIC SOCIETY  
AGENDA OF THE NOVEMBER MEETING OF COUNCIL  
11:00AM ON MARCH 4TH, 2018 AT JUNIOR COMMON ROOM

## Attendance

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### Core Exec

PRESIDENT: Albert Hoang  
VICE-PRESIDENT: Victoria Kourtis  
FINANCE COMMISSIONER: Raye Negatu

### Executive

ATHLETICS COMMISSIONER: Benjamin Wang  
LITERARY AND CREATIVE ARTS COMMISSIONER: Kaitlyn Ferreira  
EQUITY AND OUTREACH COMMISSIONER: Ziigwen Mixemong  
SPIRIT AND COMMUNICATIONS COMMISSIONER: Dan Proctor  
SOCIAL COMMISSIONER: Tua Hytonen  
OFF-CAMPUS COMMISSIONER: Sara Mandia  
UNIVERSITY AND ACADEMIC AFFAIRS COMMISSIONER: Danielle Stella  
SUSTAINABILITY COMMISSIONER: Michelle Zhong  
MENTAL HEALTH COMMISSIONER: Thomas Pender (*late*)

### Representatives

UPPER YEAR: Sameer Rai  
Mahzeb Ashraf  
Michelle Beyn

MIDDLE YEAR: Paul Schweitzer  
Olivia Jordan  
Sarita Bhukal  
Aster Gerard  
Miranda Desbiens

FIRST YEAR: Brie Augustine  
Brandon Lee  
Sabrina Weinstein  
Soli Yared (*late*)

UCRC PRESIDENT: Artur Khasanov (*late*)

### UTSU Reps

UTSU VOTING DIRECTOR: Anushka Kurian  
Kshemani Constantinescu (*phone*)

### Staff

SECRETARY: Snow Mei

## **Guests**

STUDENT LIFE COORDINATOR:  
UTSU

Meng Lim  
Daman Singh  
Adrian Huntelar

## **Not in Attendance**

SERVICES COMMISSIONER:  
FIRST YEAR:  
MIDDLE YEAR:  
SPEAKER:

Martha Beach Bartel  
Tony Liang  
Priya Gupta  
Ryan Gomes

## **1. Call to Order**

The meeting is called to order at 11:12AM.

## **2. Land Acknowledgement Statement**

Ziigwen Mixemong reads the Land Acknowledgement Statement.

## **3. BIRT the January council meeting minutes be approved as presented. (Kourtis/Proctor)**

**MOTION CARRIES.**

## **4. BIRT the agenda be approved as presented. (Kourtis/Weinstein)**

**MOTION CARRIES.**

## **5. BIRT council reports are approved as presented. (Kourtis/Hoang)**

**MOTION CARRIES.**

## **6. Reports**

### **a. President**

Albert reads his report.

### **b. Vice-President**

Victoria reads her report.

**Sara:** What if we have an event after the AGM?

**Victoria:** That's all good.

c. **Finance**  
Raye reads her report.

d. **Athletics**  
Ben reads his report.

e. **Equity and Outreach**  
None submitted.

**Ziigwen:** Hi everyone sorry I didn't submit a report. My name is Ziigwen. I've appointed 2 new deputies. They've been at every EoC event so far and they're the only two who applied. They've been really great with helping with a lot of stuff. We're having a commission meeting to finalize events that will happen this year. There's only one month left so events won't be huge. On March 11<sup>th</sup>, there's a UC Lit goes to the Pow Wow event. Also we have the cultural competency training immediately following this. It's really important to keep having these sources of trainings.

**Albert:** Table clap to welcome Ziigwen to the UC Lit!

f. **Literary and Creative Arts**  
Kaitlyn reads her report.

g. **Mental Health**  
Thomas reads his report.

h. **Off-Campus**  
Sara reads her report.

i. **Services**  
Martha reads her report.

j. **Social**  
**Tua:** Just read the report.

k. **SCC**  
Dan reads his report.

**Dan:** I can help promote events if you ask me. Nobody has asked me for the past month. Also I never have to ask you guys for blurbs again.

**Kaitlyn:** Can you perform a dad themed number for the Dad Coffeehouse and can I use that to get people to come?

**Dan:** I'm already signed up!

l. **Sustainability**

Michelle reads her report.

m. **University and Academic Affairs**

Danielle reads her report.

n. **Middle Year Representatives**

None Submitted.

**Aster:** Cheesy Reps Monday 12pm-4pm. Come eat cheese with us and show your support. We're really excited. Events have finally died down so we can finally sneak in an event.

**Paul:** This event has been the most anticipated thing for the past 6 years at least so if you don't show up, your loss.

**Dan:** I'd like to read aloud a brief statement from a UC society member.

**Albert:** He's from Woodsworth.

**Dan:** I was tricked.

o. **Upper-Year Representatives**

Never Submitted.

**Michelle:** We're coming to the Cheesy Reps.

**Victoria:** The report I got was a message that said, "We sent a report."

p. **Orientation**

Kaitlyn reads the report.

q. **UC Review**

None Submitted.

r. **UC Follies**

None Submitted.

s. **Diabolos'**

None Submitted.

t. **UCRC**

**Artur:** We're having a meeting in early March and April. If you want to come help us make our meetings better please come!

u. **Gargoyle**

None Submitted.

v. **UTSU**

None Submitted.

**Anushka:** TTC passes are dropping from \$160 to \$80 a month through the initiative.

w. **SLC**

Meng reads her report.

**Albert:** Meng has been one of the most helpful SLC. She's been at UC for 8 years. She's been a vital member of the community. Can we get a Table Clap?

7. **BIRT UTSU Representatives have speaking rights to present their presentation to council. (Kourtis/Hoang)**

**MOTION CARRIES.**

**Albert:** I've emailed everyone the presentation so you can follow along there. It's a bunch of slides.

**Daman:** UTSU is trying to reach out to the individual student societies. The outreach method is working pretty well. The point of this is to hear criticisms and how to improve our campaigns. If you have a question you can interrupt and put your hand up.

*Daman Singh (VP Internal) and Adrian Huntelar (VP University Affairs) present the UTSU PowerPoint.*

8. **BIRT the UC Lit grant an additional \$1020 honorarium per Diabolos' Co-Manager for the next school year. (Negatu/Ferreira)**

***Whereas the Ontario minimum wage increase took effect in January 2018 and will increase to \$15 in 2019,***

***Whereas the Diabolos' baristas will earn \$15/hr during next year's operations,***

***Whereas the Diabolos' Co-Managers currently make \$15/hr for a maximum of 10 hours a week,***

***Whereas the Diabolos' Co-Managers have many more responsibilities and higher workload than regular baristas,***

***Whereas the UC Lit should pay its staff accordingly for the work they do***

**Raye:** During the CBB, we agreed that we would pay an extra \$17 to consider an additional 2 hours of work per week. This came out to an extra \$1,020 per co-manager.

**Albert:** Part of the reason why we didn't increase it to \$17 for co-manager pay through Diabolos' is to not stress the finances of Diabolos' too much. Also we are capping it at 10 hours to maintain it being part-time work.

**Dan:** So we're paying them an extra 2 hours a week on top of their 10 hours?

**Raye:** It won't come out of Diabolos' finances and instead as an honorarium from the UC Lit. It's not increasing the hours of Diabolos' co-managers to 12 hours, but more as consideration for the minimum wage increase.

## **MOTION CARRIES.**

### **9. BIRT Council will collaborate with People for Menstrual Solidarity (PMS) and set up a donation box for menstrual hygiene products in the UC Lit Office. (Stella/Desbiens)**

**Danielle:** There is a PhD student starting this initiative. She's been having trouble reaching student societies, so I'm hoping the UC Lit can be a trendsetter for this initiative across colleges. We'll be collecting tampons, pads, diva cups, etc. We have 2 places in the city that are willing to accept these donations. I plan on collaborating with these 2 groups for UAA as well. Usually we give out something for free at the Destressor, like bubble tea, but that went out less than 5 minutes last year. Maybe we could trade off a free large bubble tea for a box of menstrual products.

**Albert:** People don't go into office a lot, and it's currently like a storage space. Is it possible that during office hours we can put the box out?

**Danielle:** For sure, we should put it back into the office after office hours though. I think it's a good opportunity if maybe other colleges stop by, and outreach for this initiative.

**Victoria:** Is PMS providing the box? How big is it?

**Danielle:** Yes, and 18'\*18'\*16.'

**Raye:** How long will this go on and what would you do when the box is full?

**Danielle:** Until the end of the semester, and message me when it's full and I have a group of volunteers who can bring it to the shelter.

**Kaitlyn:** Every time they have a bubble tea event at Woodsworth they get it for free. For Winterfest we didn't get it for free, we got it for \$3.00 each though.

**Danielle:** We're going to be working to discuss this initiative in tutorials and talking to other student societies.

## **MOTION CARRIES.**

### 10. **Harry Potter Escape Room Debrief**

**Sarita:** The event went really well. We had all years, including grad students attend the event. There was a lot of variety in attendees. I did want to say, this isn't directed at anybody but this was a student run event. A student took the initiative to do the event. Kiana set up a lot of meetings, and even as a representative maybe I'm not there at every single event, but it felt like Kiana didn't have the support of the whole council. It was the first time a student ran their own event and it went well and she reached a lot of people on her own. I just hope in the future if students run events, that we could be more supportive.

**Albert:** We're going into midterm and exam prep season and everybody here has exams, but this is a team and it can't operate individually and it needs all of us helping each other because otherwise nothing will be done – not effectively. This is especially important for Ziigwen's events, which haven't even started yet.

**Victoria:** I also like to emphasize that if you did say you're going to help and you didn't show up, that's no bueno. If you let down one of us, okay, I guess. But if you're letting down a student, that's a lot worse.

**Miranda:** Can we give a shout-out to Sarita and Kiana for planning this? You've been hinting at this event since October and it went so well!

**Danielle:** If students next year want to run events through the Students Initiative Fund, I know I got Kiana application forms for the fund and budgeting tips, but is there other advice on how we can help?

**Victoria:** We have 14 reps + 3 UTSU reps. If you can't get support from reps it's a problem.

**Dan:** The culture of independent work – this isn't an independent problem to the council. This problem carries over when students request from the fund because that's how we do work on council. I think the culture is a problem.

**Brie:** Danielle is trying to figure out how we can beforehand assist a student who wants to plan an event.

**Sameer:** We always talk about rep initiatives and how we can get reps to do work. I think it's good if we have rep committees, like we have judiciary committee. That'd be cool and rep led committees should be a thing!

**Mahzeb:** Is it possible for students planning events to come to meetings and debrief everyone on how planning's going? Also we can set up mentor committees so people can come help?

**Thomas:** My idea was basically the same as Sameer's.

**Albert:** I agree with Sameer's idea; currently they ask core exec about the plan, and as Dan put it there's the independent culture.

**Aster:** Can I recommend that we really think about events that we are running (hold fewer, better events), so that we can push students to run events?

**Danielle:** It's a good idea if some of us can create a document on how to run events and how to get in touch with different people on council and how we can all work together. I can take the lead on that and create a document where we can list the steps.

**Soli:** I think we should have more students running events, first and foremost, and to have students know this is a thing they can do. With younger students, this isn't something that comes up in conversation. We should make the fund better known, have the fund talked about during frosh, and then maybe having a manual on how to execute that would be a good idea.

**Dan:** I'm not against structural changes, but I think the structural changes that we make should be made with the independent culture in mind. I also agree with Aster that if we had fewer events, then we could help out with events run by students more.



**Michelle:** I agree with Dan and Aster in that we should have fewer events, but we should condense smaller events into larger events. It'd be great to encourage student initiatives during exec meetings.

**Albert:** We need to review how students find information. I don't know if it's the Lit website – if people consider that the full first stop. Facebook isn't a good idea, so the website could be something we should direct traffic to.

**Sabrina:** I wanted to build on Danielle's idea of building a document and having it available in the JCR and CSC. At beginning of the year, speaking for first year reps, we don't know what's going on in the beginning. So I think getting this information out is important.

**Aster:** Who's going to be going to what event – it's important to figure out, almost like a signup sheet of events, so that we make sure we're being spread out through events evenly.

**Victoria:** Isn't that the whole point of having a ratified commission so that you plan the event based on what your commission wants – and as a rep it should be your job to say okay yeah I'll be going / available for that event time? The commissioner should feel supported by their commission and by those reps ratified to their commissions, who should be the commissioner's first go to people.

**Dan:** The problem being brought up is the knowledge of events. I think council should provide support to SCC more next year. For example, I can't write up a post for a commissioner's event on Facebook. I think all positions need more support of course. But in terms of communication, the next year's SCC needs support across the board.

11. **BIRT Council chooses \_\_\_\_\_ as Student of the Year for the 2017-2018 terms for their participation in the University College Community. (Wang/Gerard)**

**BIRT that council moves in camera for this motion (Kourtis/Hoang).**

**MOTION CARRIES.**

**Dan:** Motion to amend.

**BIRT Council chooses Aqeel Assan-Lebbe as Student of the Year for the 2017-2018 terms for their participation in the University College Community. (Proctor/Weinstein)**

**MOTION CARRIES.**  
**MOTION CARRIES.**

12. **Other Business**

Dan: On Monday March 12<sup>th</sup> at 5pm – please come to Foodback.

Aster: I will not be there; I have class.

Ben: Last year as part of the awards ceremony we had a plaque, with all the deputies of each commission. Is everyone okay with that?

13. **Quote of the Meeting (Kourtis/Pender)**

*3 people quote: When Albert messed up on speaker duties...*

Victoria: Speaker of the Year.

Snow: Trash.

*Albert's thinking Victoria said trash; death glare at Victoria.*

Sameer: I have a very low threshold for mediocrity, Albert.

Albert: All those in favour of this being quote of the year.

**MOTION CARRIES.**

14. **BIRT the meeting be adjourned. (Kourtis/Levy)**

**Meeting Adjourns at 1:20PM.**

**President:**

Hey dream team,

We're in the final stretch of the term! I hope you're all staying well-rested and drinking plenty of water. February was busy.

- Prepared for the Election Season
- Applications for Speaker, Secretary, Mental Health Commissioner, and Diabolos' Co-Managers are open. The first three are due March 12, the latter two are due on March 16th. Please spread the word about this not just through Facebook but also by word of mouth -- these are good ways for students to get involved with the Lit in more professional capacities!
- With Grace, I've been working on reforming the Travelsafer program at UofT. Please fill out the survey and share it with your friends, acquaintances, strangers, anyone regardless if they've used the program or not. We want to collect data to present to Campus Police and OVPS. This will go a long way towards making campus safer.
- Lockboxes came in! The ancillary office and the Lit office will have a spare key for any Lit member to open or close up the office (and same for ancillaries). Currently, the lockbox for the Lit office is on the door handle leading up to the balcony. The nifty thing about these lockboxes is that Core Exec can add multiple codes and assign them to different groups, so each ancillary can have their own unique code. Additionally, through an app, we can keep track of when the lockbox was opened and which group opened it. This will solve a bunch of issues such as when someone needs to lock up but doesn't have keys, or needs to get into the office after hours, or is supervising the JCR. A best practice will be to change the code every two months. It's also transferable through the app, so next year's core exec can calibrate their phones with the lockboxes in the transition.
- For anyone interested in contributing to a campus-wide discussion on alcohol safety and responsible drinking, Victoria College is holding a Town Hall and have invited me to attend. Any UC students are welcome to attend as well, so please message me and I'll RSVP you to the list. Free lunch will be provided.

Finally, I know it's the end of the year but please don't leave other reps or commissioners out to dry by not helping them, try to attend their events too. We have 21 days left and let's finish strong as a team. Please also try your best to make the JCM on March 25th!

Lots of Lit love,  
Albert

**Vice-President:**

Good morning sunshines!

I hope you all had a lovely Reading Week! I cannot believe that this is our last regular meeting together... ugh my kids have grown up so fast!

Anyways, there are not a lot of updates from me. I'm working with Martha to help out with Ball and it's a lot of fun! Delrina is still working on getting the Ancillary office cleaned up and it has been a struggle for both of us.

Con Review will be meeting this week so new things will be discussed there!

With elections coming up, please remember that it is our homestretch and that although these new faces are coming in soon we still have a responsibility to the rest of the community.

Lots of VP love,

Vic <3

**Finance:**

Hey guys! I hope you had a v nice reading week. Finance wise, Fireball was wonderful except for the fact that we lost a cash box, but we found it in the safe. Besides that, through out the year I've noticed that we seem to have a problem with the way we care for cash. I know everyone is comfortable with each other and the people that usually go to the JCR; however, we need to be mindful of leaving money out in the open. If you make cash revenue, please deposit in the safe in a marked envelope and let me know that you left it there, or put it in a sealed envelope and leave it in my mailbox or a float. Finally, I'm creating the final financial statements so that the next finance commissioner can have an easier time with the audit. And thats about it for this month :)

**Athletics:**

Hey Everybody!

Here's what's happening with the Athletics Commission.

First- we had our Raptors game event this past Monday, and we had a pretty good turnout. The food went fast, and people seemed like they were having a good time. For this month, we have three final events: Alek's Chess Event, which will have to be moved to March 14th (from March 8th) because of celebrations for International Women's Day, as well as Danyal's Charity Basketball Game on March 21st. And of course, the Year End Ball on March 24th.

We are also going to be collecting jerseys from our intramural teams starting this coming Monday! Instructions will be sent out (hopefully by now) via email. I'll also send out a spreadsheet for this purpose, and the instructions will be there too!

if you haven't gotten your nominations for commission awards to me yet... you should do that ASAP! They are due March 2nd, but you're reading this at the meeting and still haven't, come talk to me after and maybe we can work something out.

Finally, She Moves: A Conference in Motion will be happening next Thursday, March 8th, from 5:30-10:00pm! If you are at all interested in this new conference, please let me know! We'd of course like to get as many people to go as we can, so please also tell your friends and encourage them to sign up!

That's all from me. I won't be at the next meeting due to personal commitments, so this is the last one for me! It's been a blast everybody, stay strong and I'll see you when our term is up!

From Athletics with love,

Benjamin Wang

**Equity and Outreach:**

None Submitted.

**Literary and Creative Arts:**

Hey team! LCA is pushing hard for our last month of events. We have our Dad themed Coffeehouse on the 7th and Welcome home on the 28th. We're collabing with Relay for Life and WUSC for the coffeehouses, respectively. Also Record Exchange. Yikes. Love you all and hope to see you at them all!

Gossip leech

**Mental Health:**

Hi everyone!

So yoga night got pushed back because I'm still trying to get an instructor? But it worked out because we're going to do it the same night of Danielle's de-stressor so it'll be a fun big day of de-stressing before the final's season. Also WUSC reaches out to me and we'll be collabing with them for their movie night for international women's day on Thursday March 8th!

Lots of love,

Thomas

**Off-Campus:**

Hey everyone, not too much to report this month. We decided to cut down on the number of events happening because February (and March) is such a busy time and we don't think people want or are able to attend an event every single week. Right now, we are working on the final details for the second city trip (which will be happening on Thursday March 29th) and really just have to get the payment in to them at this point, then we can start ticket sales. We are also currently planning the aquarium trip and getting tickets though the UTSU is that will be happening soon (before the second city trip) other than that we are planning our closing ceremonies and then the school year is essentially done! We will keep you posted for ticket sale details so keep an eye on your emails.

Thanks! - Sara

**Services:**

Heyo!

Fireball happened, thanks so much to the people who came and helped. Next event is Ball, Ball is happening March 24th at 8pm in Hart House. If you want to help set up you get into Ball for free, if you don't, it's \$5 for entry. You don't have to set up, but it will be pretty easy. Arrive an hour and a half before the event, at 6:30. I'll be sending out an email with a set up sign up spreadsheet.

Thanks,

Martha

**Social:**

Hey guys! This month is going to be extremely busy for Social as I'm currently still working on Trivia Night, Pub Crawl is fast approaching, and Year End Ball will be happening later this month. By the time you'll be reading this, Trivia will be done and I'm hoping everything went well (I'll let you all know how it was). I'm hoping I will have more of the details for my last UCPC done by the time of this meeting. Other than that, I'm hoping everything is running smoothly for everyone for the rest of the year!

**Spirit and Communications:**

I've finally done it, online ordering is a thing! The way the system works is people reserve an item online and then I'll set it aside on the top shelf. We gave up on trying to charge them online because it could cause more complications than it's worth.

Also we have a Foodback coming up on March 12th in the JCR, please come if you're available (Reps especially). This is the last Foodback of my time here on the Lit. Speaking of my time on the Lit coming to a close, I will never be asking you guys for blurbs again. That's basically all for me.

**Sustainability:**

March events haven't yet been set, but we will most likely be collaborating with Res Council and participate in the Green Res Competition held by the Sustainability Office. I am meeting with Tuhi from Res Council to talk about this, but this will happen after the report is submitted, so I will update at the meeting :) Hopefully we can run a mug trade and/or a UC Bunz day!

**University and Academic Affairs:**

Hello everyone!

UAA had a very busy February with the Essay Writing Workshop, the Feminism in an Oppressive Culture event, and the Aga Khan Museum trip with UC Residence. We recently collaborated with Social for Trivia Night with the Profs and it was very successful (I hope, its hasn't happened yet lol). This month we are going to have our bi-annual Exam De-stressor. We have a very large budget for this event so expect a lot! Mental Health will be collaborating with us for the event by doing a yoga session later in the day. Our commission is also working alongside People for Menstrual Solidarity for a few of our events - I will explain this more during my motion.

We also want to wish everyone who is running in the elections good luck and you are all amazing and dedicated beans!

Danielle and Mahzeb

**Mid-Year Reps:**

None Submitted.

**Upper-Year Reps:**

Never Submitted.

**Orientation:**

Hey guys! Dan and I are so excited to begin working with you in regards to Orientation! We've begun interviews for the exec team and released the leader forms. Please sign up thank you xoxoxo

**UC Review:**

None Submitted.

**UC Follies:**

None Submitted.

**Diabolos:**

None Submitted.

**UCRC:**

**None Submitted.**

**Gargoyle:**

None Submitted.

**UTSU:**

None Submitted.

**SLC:**

Welcome back from Reading Week – hope you were all able to get a bit of R&R in, as well as potentially some actual reading! At this point, you’ve most likely seen the big announcement – I’ll speak about it more (and likely more warm and fuzzily) at the meeting itself, and for the purposes of this written report will try and stick to actual updates: time is flying! It’s hard to believe we’re in the last month of work for council, but it really has been an incredible year. At this point we’ve moved into the summer and next year planning mode, so focusing on promoting opportunities such as summer work-study and internships, Orientation executive opportunities, and Diabolos’ positions. We’re wrapping up all our standard programs like career mentorship and FLC, but as always if you have thoughts on how we can make improvements for next year, we’re always grateful to have more student input. Thanks for an incredible year again – and let’s make sure we go out on a positive!

## PEOPLE FOR MENSTRUAL SOLIDARITY (PMS) (APPENDIX B)

People for Menstrual Solidarity is a project that started in Montreal in 2015, with chapters now active in Ottawa and Toronto. Our mission is to collect and redistribute menstrual hygiene products to marginalized women, trans\*men and gender non-conforming folk through a network of shelters in the cities in which we operate. In Toronto, we are planning to distribute our donations through the Native Women's Resource Centre and a project called Street Haven. We accept donations of new boxes of tampons, pads, and diva cups, as well as wipes and other menstrual hygiene products. We also accept boxes that may be opened, so long as the individual items are still sealed and in hygienic condition. The donation box will be no larger than a standard moving box, approximately 18x18x16 inches, and donations will be collected by volunteers on a regular basis as needed.